



File No.10-ITPO(2)/E-I/2020  
**India Trade Promotion Organisation**  
(Administration Division, E-I)

May 23, 2021

**Office Order No. Admin/ 324 /2021**

In continuation to the Office Order No. Admin/310/2021 dated 09.05.2021, the exemption for ITPO officials to mark their attendance in Face recognition-based Biometric Attendance System shall remain in force till 30.05.2021.

2 Other instructions issued vide above cited office order dated 09.05.2021 shall remain same.

This issues with the approval of the Competent Authority.

Sd/-  
(Col. Pushpam Kumar, SM)  
Officer on Special Duty(Admin)

To:

All concerned

Copy to:

1. All HoDs
2. E-II/E-III/Salary/Vigilance
3. IT Services Division — For uploading on ITPO website.
4. Notice Board
5. Office Order Register

Copy for information to:

1. PS to CMD
2. PS to ED/CVO