

INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)
Pragati Bhawan, Pragati Maidan, New Delhi

F.No.11-ITPO (1)/E-I/2020

Dated: 13/08/2021

Office Order No. Admin/494 /2021

Following officers as indicated are nominated as the Functional Head & Link Officers of various divisions/sections/units of ITPO with immediate effect.

Sl. No.	Heads of Division (HoDs)	Functional Division	Link Officer
1	Col. Pushpam Kumar, SM, OSD	Administration Division, Protocol, COO (ITPO Service Ltd.) and Chairman (IECC Transition Committee)	Sh. Bimal Kumar Dubey, IAS
		Estate Management Division	Sh. Vikash Kumar Singh, General Manager
2	Shri. Bimal Kumar Dubey, IAS	IT Services Division	Col. Pushpam Kumar, SM, OSD
		Business Development Division	Ms. Hema Maity, General Manager
		Food & Beverage Unit	Sh. Devender Pal, Deputy General Manager
3	Shri S R Sahoo, CS/GM	Finance & Accounts (as Link Officer) and Estate Office	Sh. Raj Kumar Thakur, Deputy General Manager
		C S Unit, Law Division	Col. Pushpam Kumar, SM OSD
		Fairs Services-II (Domestic Fairs)	Ms. Hema Maity, General Manager
4	Ms. Hema Maity, General Manager	Fair Services-I (Foreign Fairs)	Shri Jayanta Das, Sr. General Manager
5	Shri Jayanta Das, Sr. General Manager	Trade Relations & Information Services (TR&IS) and Culture	Ms. Hema Maity, General Manager
6	Shri. Vikash Kumar Singh, General Manager	Security Services Division, Vigilance Unit, Publicity and Corporate Communication Services Division	Col. Pushpam Kumar, SM OSD
7	Shri Brij Lal, DGM	Design & Display Division, Arch. Unit and Printing Unit	Shri Nitin Kohli, Deputy General Manager
8	Shri Nitin Kohli, DGM	Engineering Services and IECC Unit	Shri Brij Lal, Deputy General Manager

The earmarking of Fair Officers for fairs, domestic and foreign, will be done separately, whenever required, on a case by case basis, with the approval of CMD.

All HoDs are advised to intimate their itinerary to the concerned Link Officers in advance. In case both HoD and Link Officer are on tour/leave, the Deputy General Manager of the Division concerned will look after the work and report directly to ED/CMD in case of exigencies.

This issues with the approval of the Competent Authority.



(Col. Pushpam Kumar, SM)
OSD (Admin.)

To

All concerned

Copy for information to:-

1. All Division/Section/Units
2. All Regional Offices
3. Office Order Register/Notice Board
4. IT Services Division : for uploading on ITPO website

For information:

1. PS to CMD