

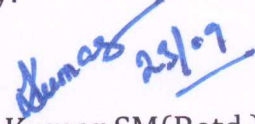
File No. Admin-11015/3/2024-ADMN-ITPO  
**India Trade Promotion Organisation**  
(Administration Division, EI Section)

23.09.2024

**Office order No. Admin/809/ 2024**

The Board of Directors in its 230<sup>th</sup> meeting dated 21.04.2024 approved the amendment in 'DFPR Schedule II, Item No. 10- Expenditure on entertainment in furtherance of interests of ITPO' in respect of F&B related expenses ; enhancing to Rs. 2.5 lakh per month for ED,ITPO and Rs. 2.00 lakh per month for GM(F&B).

This issues with the approval of the Competent Authority.

  
(Col. Pushpam Kumar,SM(Retd.))  
SGM&LO(Admn.)

To:

All employees

Copy to:

1. All HoDs
2. Regional offices (Mumbai, Chennai & Kolkata)
3. IT Services Division: to upload on ITPO's website
4. Office order register
5. Notice Board

For information:

1. PSO to CMD
2. PA to ED