

INDIA TRADE PROMOTION ORGANISATION

(Administration Division, E-I Section)

Pragati Bhawan, Pragati Maidan, New Delhi

F.No.9-ITPO (6)/E-I/98 Vol-I

Dated: 19/1/2022

Office Order No. Admin/ 36 /2022

Subject: Prevention of Sexual Harassment of Women Employees at workplace.


In suppression of previous office orders on the subject, the Complaints Committee has been re - constituted as under:

- | | | | |
|----|--|---|-------------|
| 1. | Mrs. Amrapali Dixit, Senior Manager | : | Chairperson |
| 2. | Mr. R.P. Pareek, Senior Manager | : | Member |
| 3. | Mrs. Anchal Aggarwal, Manager (F&A/Cs) | : | Member |
| 4. | Mrs. Rashmi Panwar, Manager | : | Member |
| 5. | NGO Member (to be nominated shortly) | : | Member |

The Status of the above Complaints Committee will be deemed to be an Inquiry Authority for the purposes of ITPO Employees CDA Rules, and the report of the Complaints Committee shall be deemed to be an Inquiry Report under CDA Rules of ITPO.

The above Complaints Committee is advised to make an annual report for the administration of the complaints received and action taken by them.

This issues with the approval of the Competent Authority.


(Col. Pushpam Kumar)
Officer on Special Duty(Admn.)

To,

All concerned

Copy to:

1. All HoDs
2. All Regional Offices/ Vigilance Division
3. IT Services Division- for uploading the same on the website of ITPO in Knowledge Management (Administration Division).
4. Office Order Register
5. Notice Board

For information to:

1. PS to CMD
2. PS to ED

Subject : **Details of members of the Complaints Committee**

Sl. No	Name & Designation	Mobile No.	Email ID	
1.	Mrs. Amrapali Dixit, Senior Manager	Chairperson	9201010510	amrapalidixit@itpo.gov.in
2.	Mr. Ravi Prakash Pareek, Dy. General Manager	Member	9810237371	ravipareek@itpo.gov.in
3.	Mrs. Anchal Aggarwal, Manager(F&A/Cs)	Member	9560987878	anchalaggarwal@itpo.gov.in
4.	Mrs. Rashmi Pandey, Sr. Manager	Member	9868862101	rashmipanwar@itpo.gov.in
5.	NGO Member(to be nominated shortly) reminder already issued.	Member	-	-