

File No. Admin-11042(11)/1/2024-ADMN-ITPO

**India Trade Promotion Organisation**

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**Application for the position of Site Inspector (Electrical)**Note: If needed, enclose separate sheet(s).

1. Name in Full (in Block Letters): \_\_\_\_\_
2. Father's/Husband's Name: \_\_\_\_\_
3. Date of Birth (DD/MM/YYYY) (as per mark sheet/certificate of class 10<sup>th</sup>): \_\_\_\_\_
4. Age as on last date of application: \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days
5. Gender: \_\_\_\_\_
6. Nationality: \_\_\_\_\_
7. Category (UR/SC/ST/OBC/PwD/EWS): \_\_\_\_\_
8. Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_
9. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_
10. Contact No. & Email ID: \_\_\_\_\_
11. Educational/Professional Qualifications in chronological order  
(Secondary/10<sup>th</sup> onwards):

Name of Degree/ Diploma/ Certificate & duration of course	Name of University/ Board/ Institution/ College	Subjects and Specialisation	Month & Year of Joining & Passing	Marks Obtained out of Total Marks	Percentage, Grade (CGPA) & Division

## 12. Post qualification Work Experience in relevant fields in chronological order:

Name & Address of Employer	Designation and nature of appointment (Regular/Ad-hoc/Contract etc.)	Period of service (from - to in DD/MM/ YY)	Total tenure (in Years and months)	Nature of work/duties/responsibilities	Monthly remuneration	Is the experience relevant to the position applied? (Yes/No)

## 13. Whether presently working? If yes, please give details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 14. Please indicate/furnish:

- i. If there is any Vigilance/Disciplinary Case/Criminal case, in any department or Court of Law, contemplated/pending/concluded in past. If yes, please provide details.

\_\_\_\_\_

\_\_\_\_\_

- ii. List of major/minor/other penalties imposed or warning during the entire service/contract period (as the case may be).

\_\_\_\_\_

\_\_\_\_\_

15. Languages known:

Language				
Read				
Speak				
Write				
Type				

16. Self-attested copies of relevant documents/certificates/mark sheets/category certificate etc. attached (Yes/No) : \_\_\_\_\_

17. Any other relevant information: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### **DECLARATION**

I \_\_\_\_\_ hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief.

I understood that this position is purely on a contractual basis and if it is found that any particular(s)/documents furnished by me is/are incorrect or suppressed, my candidature will be rejected at any stage; during or after selection process and engagement made, if any, will liable to be terminated without any notice.

I acknowledge and accept all the terms and conditions of engagement of Site Inspector (Electrical) in ITPO on a contractual basis as mentioned in the advertisement File No. 4-ITPO(8)/EI/2023 dated \_\_\_\_\_.

Place:

Signature of Candidate:

Date:

Name of the Candidate: