

File No. Admin-11042(11)/1/2024-ADMN-ITPO

India Trade Promotion Organisation

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Application for the position of Young Professional (Hospitality)Note: If needed, enclose separate sheet(s).

1. Name in Full (in Block Letters): _____
2. Father's/Husband's Name: _____
3. Date of Birth (DD/MM/YYYY) (as per mark sheet/certificate of class 10th): _____
4. Age as on last date of application: _____ Years _____ Months _____ Days
5. Gender: _____
6. Nationality: _____
7. Category (UR/SC/ST/OBC/PwD/EWS): _____
8. Correspondence Address: _____

9. Permanent Address: _____

10. Contact No. & Email ID: _____
11. Educational/Professional Qualifications in chronological order (Secondary/10th onwards):

Name of Degree/ Diploma/ Certificate & duration of course	Name of University/ Board/ Institution/ College	Subjects and Specialisation	Month & Year of Joining & Passing	Marks Obtained out of Total Marks	Percentage, Grade (CGPA) & Division

12. Post qualification Work Experience in relevant fields in chronological order:

Name & Address of Employer	Whether it is 5 star rated hotels by HRACC, Ministry of Tourism, Govt. of India OR Govt./State Govt./CPSE/ Autonomous Body. (Please attach documents of 5 star rating/ Govt./State/CPSE/Autonomous Boddy)	Designation and nature of appointment (Regular/Ad-hoc/Contract etc.)	Period of service (from - to in DD/MM/ YY)	Total tenure (in Years and months)	Nature of work/duties/responsibilities	Monthly remuneration	Is the experience relevant to the position applied? (Yes/No)

13. Whether presently working? If yes, please give details: _____

14. Desirable Qualifications, if any, as mentioned in the Advertisement against the respective position:

Desirable Qualifications	Yes/No	If yes, details thereof
Diploma or Certificate of foreign language course from a recognised institute/University, other than English, for a minimum period of six months.		

15. Please indicate/furnish:

- i. If there is any Vigilance/Disciplinary Case/Criminal case, in any department or Court of Law, contemplated/pending/concluded in past. If yes, please provide details.

- ii. List of major/minor/other penalties imposed or warning during the entire service/contract period (as the case may be).

16. Languages known:

Language				
Read				
Speak				
Write				
Type				

17. Self-attested copies of relevant documents/certificates/mark sheets/category certificate etc. attached (Yes/No) : _____

18. Any other relevant information: _____

DECLARATION

I _____ hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief.

I understood that this position is purely on a contractual basis and if it is found that any particular(s)/documents furnished by me is/are incorrect or suppressed, my candidature will be rejected at any stage; during or after selection process and engagement made, if any, will liable to be terminated without any notice.

I acknowledge and accept all the terms and conditions of engagement of Young Professional (Hospitality) in ITPO on a contractual basis as mentioned in the advertisement File No. Admin-11042(11)/1/2024-ADMN-ITPO dated 1st October 2024.

Place:

Signature of Candidate:

Date:

Name of the Candidate: