

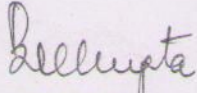
**No. 4-ITPO(4).E.I/2018**  
**India Trade Promotion Organisation**  
**(Administration Division)**

Dated : May 7, 2018

**Officer Order No. Admn/517/2018**

Consequent to amalgamation of the Secretarial Group 'A' posts vide Office Order No. Admn/474/2018 dated 24<sup>th</sup> April, 2018, the existing post of Private Secretary (PS) is designated as Deputy Manager with immediate effect.

2. Similarly, the officials upgraded to the post of Private Secretary under IACP Scheme, are designated as Deputy Managers (NF).
3. This issues with the approval of CMD, ITPO.

  
**(B.N. Gupta)**  
**Sr. Manager (Admn)**

**To**

**All concerned**

**Copy to:**

1. PS to CMD
2. PA to ED
3. All HODs
4. Estt-III/Salary/E.I-PIS
5. Office Order Register
6. Notice Boards
7. Regional Manager, Mumbai/Kolkata/Chennai