

INDIA TRADE PROMOTION ORGANISATION

(Administration Division, E-I Section)

Pragati Bhawan, Pragati Maidan, New Delhi

F.No. 11-ITPO(2)/E-I/2020

Dated: 01/12/2021

Circular No. Admn/ 64 /2021

Subject: Commemoration of Armed Forces Flag Day on 7th December 2021.

On the occasion of Armed Forces Flag Day on 7th December, 2021, two minutes silence will be observed at **11:00 am** as a mark of respect to the martyrs who made the supreme sacrifice in protecting the honour and integrity of our country.

All officers/staff are requested to observe two minute silence at place of their duty.

Asif Siraj
(Asif Siraj)

Manager (Admin)

To

All Officers/Staff of ITPO

Copy to:

1. All Regional Offices
2. IT Servicers- for uploading the same on the website of ITPO in Knowledge Management (Administration Division).
3. Office Order Register

Copy for information to:-

1. PS to CMD
2. PS to ED