

INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)
Pragati Bhawan, Pragati Maidan, New Delhi


F.No.9-ITPO (4)/E-I/2020

Dated: 04/12/2020

Circular No. Admin/ 40/2020

All HoDs are hereby informed that, henceforth, for all the proposals involving financial implications, an in principle approval is to be obtained from the CMD ITPO before initiating any further process/action on the relevant/concerned subject.

This issues with the approval of CMD, ITPO.


(Col. Pushpam Kumar, SM)
Officer on Special Duty (Admn.)

To

All HoDs

Copy for information to:-

1. PS to CMD
2. PS to ED
3. Central Procurement Cell
4. IT Services – with request to upload the Circular on ITPO website (Knowledge Management, Administration Division)
5. Office Register