



File No.2-ITPO(1)/E-1/2021  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Bharat Mandapam, New Delhi  
14 March 2024

**Office Order No. Admin/157/2024**

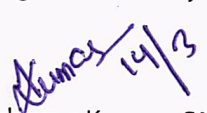
With the approval of the Competent Authority and with immediate effect the following transfers/postings are ordered:-

Sl. No.	Name & Designation	From (Division)	To (Division)
1.	Col. Pushpam Kumar, SM Officer on Special Duty(Admin)	--	HoD of Convention Centre, Fair Services Division (Foreign Fairs) and Administration, Protocol, COO(ISL), Chairman (IECC Transition Committee), Publicity and Corporate Communication Services, Culture Unit and Law Division (Case pertaining to Estate Office)
2.	Shri S R Sahoo, CS/General Manager	--	GM(CS) & Law. Additional Responsibility of CS, ISL
3.	Shri Rakesh Chandra Sharma General Manager(Information System)	--	GM(IS) & OSD(BDD) to take over as GM(BDD) on retirement of Shri Devender Pal, GM(BDD).
4.	Shri Manish Prasad Dy. General Manager(F&A/Cs)	--	DGM(Finance) & CS Division
5.	Shri Ravi Prakash Pareek Dy. General Manager	Law and CS Division	IT Services Division and World Expo(Osaka)
6.	Smt. Amrapali Dixit Sr. Manager(Security)	Security Services Division	Fair Services Division (Foreign Fairs)
7.	Smt. Durgesh Nandni Batra Sr. Manager	Fair Services Division (Foreign Fair)	EMD
8.	Shri Abhishek Kumar Manager	EMD	Administration Division (Stores)
9.	Smt. Jasdeep Seth Manager	F&B Unit	Fair Services Division (Foreign Fairs)

*Handwritten signature and date 14/3*

Sl. No.	Name & Designation	From (Division)	To (Division)
10.	Shri Dinesh Mathur Manager	Fair Services Division-II (Domestic Fair)	F&B Unit
11.	Ms. Monica Gehlot Dy. Manager	IT Services Division	Fair Services Division-II (Domestic Fair)
12.	Shri Shrey Raj Shrivastava Dy. Manager	Business Development Division	RO(Chennai) for smooth closure of the Chennai Office. He is entitled for TA only as per ITPO rules.
13.	Smt. Sujata Tanwar Dy. Manager	Personal Section of Shri S R Sahoo, CS/GM	Fair Services Division-II (Domestic Fair)
14.	Shri Jai Prakash Assistant Manager(Secretarial)	Administration Division (E-I Section)	Personal Section of Shri S R Sahoo, CS/GM
15.	Shri Jai Singh Ticket Supervisor	Engg. Division (Housekeeping Unit)	Administration Division(Stores)
16.	Shri Ajay Sr. Steno.	Personal Section of Shri Bimal Kumar Dubey, Ex- GM(IS)	Personal Section of Shri Rakesh Chandra Sharma General Manager (Information System)
17.	Smt. Alka Jr. Assistant	Administration Division(Stores)	Administration Division(E-II Section)
18.	Shri Munna Sr. Bhishti Gr.-I(N/F)	Personal Section of Shri Jatin Narwal, IPS	Personal Section of Shri Rakesh Chandra Sharma General Manager (Information System)
19.	Shri Piyush Kumar Maurya Young Professional	Fair Services Division (Domestic Fair)	IT Services Division

The above officials & YP are advised to report to their new place of posting, immediately.

  
 (Col. Pushpam Kumar, SM)  
 Officer on Special Duty(Admin)

To: All concerned

Copy to:

1. All HoDs
2. E-I(Computer)/E-II/Vigilance/CR Unit/Security Division/Finance Division
3. All Regional Offices
4. IT Services Division – For uploading on ITPO's website
5. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED
3. PA to ED(P)

**No. 11042(11)/2/2023-Admin-ITPO**  
**India Trade Promotion Organisation**  
**(Administration Division, E-I)**

Date: 04<sup>th</sup> April, 2024

**Office Order No. Admin./215/2024**

With the approval of the Competent Authority, following Young Professional have been engaged on a contractual basis in ITPO as per date mentioned against each at a consolidated remuneration of Rs.60,000/- per month initially for a period of one year as per their terms and conditions stipulated in offer letter dated 04.03.2024 as under:

S.No.	Name	Position	Date of joining	Place of posting
1.	Mr. Dilip Kumar Baitha	Young Professional	07.03.2024 (F/N)	Engineering
2.	Ms. Pooja Singh	Young Professional	08.03.2024 (F/N)	Security
3.	Mr. Shashank Verma	Young Professional	12.03.2024 (F/N)	BDD
4.	Mr. Sanjeev Joshi	Young Professional	12.03.2024 (F/N)	Bharat Mandapam
5.	Ms. Shweta	Young Professional	12.03.2024 (F/N)	Fair Services-II
6.	Ms. Prachi Siddharth Waghmare	Young Professional	13.03.2024 (A/N)	ED Office
7.	Mr. Ankit Upadhyay	Young Professional	14.03.2024 (A/N)	Security
8.	Mr. Virendra Kumar	Young Professional	14.03.2024 (F/N)	Engineering
9.	Mr. Chiruguri Victor Emmanuel	Young Professional	14.03.2024 (A/N)	Engineering
10.	Mr. Saurabh Gupta	Young Professional	15.03.2024 (F/N)	Fair Services-II
11.	Ms. Deepika Gandhi	Young Professional	15.03.2024 (F/N)	Admin.
12.	Mr. Gaurav Kumar Chandra	Young Professional	15.03.2024 (F/N)	Bharat Mandapam
13.	Mr. Jimmi Nery Tirkey	Young Professional	15.03.2024 (F/N)	BDD
14.	Mrs. Madhu Tiwari	Young Professional	15.03.2024 (F/N)	Engineering
15.	Mr. Ashok Kumar Arya	Young Professional	01.04.2024 (F/N)	Engineering
16.	Mr. Ashwini Kumar	Young Professional	01.04.2024 (F/N)	Engineering
17.	Ms. Neha Rani	Young Professional	01.04.2024 (F/N)	Engineering
18.	Ms. Rachita	Young Professional	01.04.2024 (F/N)	IT Services

Above Young Professionals are directed to report to their new place of postings, immediately.

  
(Asif Siraj)  
Senior Manager (Admin)

**To:** All concerned.

**Copy to:**

1. All HODs
2. Salary/Vigilance/Bill Checking Section/E-I(Computer)/Security/IT Services Division
3. E-II Section : For opening of file of individual.
4. Office Order Register

**Copy for information to:**

1. PSO to CMD
2. PA to ED
3. PA to ED(P)

**No. 11042(11)/2/2023-Admin-ITPO  
India Trade Promotion Organisation  
(Administration Division, E-I)**

Date: 15<sup>th</sup> April, 2024

**Office Order No. Admin./258/2024**

With the approval of the Competent Authority, the following Young Professionals are posted as under:

S.No.	Name & Designation	From	To
1.	Sh. Saurabh Gupta Young Professional	Fair Services-II	World Expo, Osaka
2.	Sh. Anup Kumar Young Professional	---	Fair Services-II

The above Young Professionals are advised to report to their place of postings, immediately.

*Asif Siraj*  
(Asif Siraj)  
Senior Manager (Admin)

**To:**

All concerned.

**Copy to:**

1. SGM
2. GM(World Expo, Osaka)/GM(FS-II)
3. Salary/Vigilance/Bill Checking Section/E-I(Computer)/E-II/Security/IT Services Division
4. Office Order Register

**Copy for information to:**

1. PSO to CMD
2. PA to ED

eFile No. Admin-11012/1/2023-ADMIN-ITPO  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)


Bharat Mandapam, New Delhi  
19 April 2024

**Office Order No. Admin/269/2024**

In modification of previous office orders issued from time to time regarding posting/additional charge of Young Professionals, and with immediate effect, the following Young Professionals are assigned the work of Osaka Cell in addition to their existing duties:

S.No.	Name and Designation	Posted to Division	Additional Charge Assigned
1.	Mr. Lokesh Aggarwal, YP	Engg. Division	Osaka Cell
2.	Ms. Akansha Singh, YP	FS-II Division	
3.	Mr. Akash Ghanshyam Maniyar, YP	BDD	
4.	Mr. Subhash Kanhaiyalal Patel, YP	Engg. Division	
5.	Mr. Himanshu Kumar Chhipa, YP	Finance Division	
6.	Mr. Saurabh Gupta, YP	FS-II Division	

2. The above Young Professionals are directed to report to Dr. Garima Mittal, General Manager for further instructions.
3. This issues with the approval of the Competent Authority.

  
(Col. Pushpam Kumar, SM(Retd.)  
Senior General Manager

To:

All concerned.

Copy to

1. All HoDs
2. Vigilance/CR Unit/E-I (Computer)/General/Store/E-II Section
3. IT Services Division - For uploading on ITPO's website
4. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED



File No.2-ITPO(1)/E-I/2021  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Bharat Mandapam, New Delhi  
13 June 2024

**Office Order No. Admin/ 522 /2024**

With immediate effect a team consisting of the following officials has been constituted with work responsibilities assigned at Bharat Mandapam Convention Center:

**Senior General Manager – HoD**

**Engineering Wing → GM(Works), Designate – Overall in-charge for O&M**

**ELECTRICAL WING**

Sh. Siya Kant Suman, SM(Engg.) Nodal officer for O&M coordination with SPCPL and NBCC.		
Sh. Mukesh Kumar, DM(Electrical) (Nodal officer for GeM Procurement for Elect.) initiation of tender process/procurement process.		
Work of responsibility	Name of YP	Alternate of YP
E&I Work L1-L4, AV System, UPS System, Precision AC in data Centre and UPS room, Kitchen Area L1-L4 & pantry Co-ordination with EMC pre and during event	Sh. Sachin Sharma, YP (8468846834)	Sh. Ashok Kumar Arya, YP (7254077596)
MRS-2, ESS-1, ESS-2, DG Sets, Diesel requirement, Kitchen Area basement, Co-ordination with EMC pre and during event, Getting Electrical NOC, Information send to BSES and allied agency via mail	Sh. Ashish Kumar Tripathi, YP (8126335417)	Sh. Virendra Kumar, YP (9621791646)
Lift and Escalator, Musical Fountain and Fountains, NTA gate 6-9 services, Getting Lift NOC from TKE, Retreat Lounge Mechanical & Electrical services and their allied Pantry, Information send to TKE, SPCPL, NBCC (O&M) and allied agency via mail	Sh. Virendra Kumar, YP (9621791646)	Sh. Ashish Kumar Tripathi, YP (8126335417)
HVAC (Plant Room), AHUs at L1-L4, Basement Mechanical & Electrical Works, Miscellaneous works	Sh. Ashok Kumar Arya, YP (7254077596)	Sh. Sachin Sharma, YP (8468846834)

**CIVIL WING**

Sh. Ashish Dhar Dwivedi, SM(Civil) Nodal officer for O&M coordination with SPCPL and NBCC.		
Sh. Dhiraj Sethi, DM(Civil) (Nodal officer for GeM Procurement for Civil) initiation of tender process/procurement process.		

Work of responsibility	Name of Officer/ Consultant/YP	Alternate Officer/ Consultant/YP
All Civil & Plumbing work at Level-1, 2 & 3	Sh. Subhash Kanhaiyalal Patel, YP (8657313764)	Sh. Umesh, Site Inspector (8168317964)
All Civil & Plumbing work of Kitchen Area of Basement, L1-L4 and all Pantry and Basement 2	Sh. Chirungi Victor Emmanuel, YP (9603286250)	Sh. Subhash Kanhaiyalal Patel, YP (8657313764)
All Civil & Plumbing work at Level-4 & 5	Sh. Umesh, Site Inspector (8168317964)	Sh. Subhash Kanhaiyalal Patel, YP (8657313764)
Housekeeping and Horticulture	Sh. S K Gupta, Consultant (Addl. Charge) (9871178696)	Sh. Arun Kumar Gautam, DM(Civil)
	Sh. Arun Kumar Gautam, DM(Civil) (Addl. Charge) (9871178696)	Sh. S K Gupta, Consultant (9871178696)
Finance related works like vetting, billing, invoicing, payment & receipt for Works, BDD and F&B for Convention Center.	Sh. Aniket, SM	Link officer to be designated by FA&CAO
	Ms. Yogita Sharma, YP (6239598377)	--
Coordination and Venue Management	Sh. Varinder Pall Bhatia, Consultant (9560197484)	Sh. Surinder Kumar, Consultant (9810960930)
	Sh. Sanjeev Joshi, YP (8660689486)	--
	Sh. Gaurav Kumar Chandra, YP (9369579724)	--
Business Development Division Raising of invoice/settlement of bills Nodal Officer of the event  Convention Center Event Booking and TSA	Sh. Surinder Kumar, Consultant (9810960930)	Sh. Varinder Pall Bhatia, Consultant (9560197484)
	Ms. Sweekriti, Knowledge Partner	Ms. Deepika Gandhi, YP (8077749068)
	Ms. Anju Bala, YP (7897890800)	--
F&B Unit	Mrs. Jasdeep Seth, Mgr. Ms. Deepika Gandhi, YP (8077749068)	--
Internet/Wifi/Mobile	Sh. Rohit Sonkar, Mgr.	--
Security Management	Sh. Kapil Yadav, DM	--

Work of responsibility	Name of Officer/ Consultant/YP	Alternate Officer/ Consultant/YP
Branding /Photography	Sh. Sahil Aggarwal, DM	--
Social & Digital Media Promotion	Young Professional (Social Media)	--

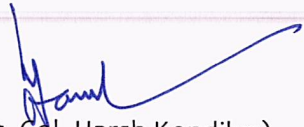
2. The above officials are advised to report to Col. Pushpam Kumar, SM(Retd.), Senior General Manager for further instruction.

3. Necessary amendment in DPFR to incorporate SGM for work related issue by FA&CAO may be carried out by Finance Division with due approval of Competent Authority.

4. GM(Works) along with his team will submit weekly update of progress of defects/deficiencies every Monday for perusal of Competent Authority.

5. The status of bill settlement of BDD/F&B will be submitted by weekly for perusal of Competent Authority.

6. This issues with the approval of the Competent Authority.

  
(Lt. Col. Harsh Kondilya)  
Officer on Special Duty(Admin)

To:  
All concerned

Copy to:  
All HoDs

Copy for information to:

1. PSO to CMD
2. PA to ED
3. PA to ED(P)





eFile No. Admin-11012/1/2023-ADMIN-ITPO  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Pragati Maidan, New Delhi  
03 July 2023

**Office Order No. Admin/ 531 /2023**

With the approval of the Competent Authority and with immediate effect the following Young Professional assigned the additional charge in addition to their existing duties:-

Sl. No.	Name & Designation	Additional Charge
1.	Mr. Piyush Kumar Maurya Young Professional	FS-II Division
2.	Ms. Akansha Singh Young Professional	FS-II Division
3.	Mr. Akash Ghanshyam Maniyar Young Professional	BDD
4.	Ms. Anjali Prabhakar Young Professional(Law)	Administration Division

(Col. Pushpam Kumar, SM)  
Officer on Special Duty(Admin)

To: All concerned

Copy to:

1. GM(BKD)/GM(DP)/GM(HM)
2. E-I(Computer)/ E-II/Vigilance/Security Division
3. Office Order Register

Copy for information to:

1. PA to ED



File No.2-ITPO(1)/E-I/2021

**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Bharat Mandapam, New Delhi  
30 July 2024

**Office Order No. Admin/639/2024**

With the approval of the Competent Authority and with immediate effect Shri Shashank Verma, Young Professional is directed to report to Vanijya Bhawan, Department of Commerce for liaison work of ITPO, until further orders.

(Lt. Col. Harsh Kondilya)  
Officer on Special Duty(Admin)

To:

Shri Shashank Verma  
Young Professional  
Mobile No.9415802390

Copy to:

1. GM(BDD)/GM(Security)
2. Security Division/Salary/Stores/ Vigilance Section/E-II. Section/General Section/Bill Checking Section/
3. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED




eFile No.Admin-11012/1/2023-ADMIN-ITPO  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Ref. No.2-ITPO(1)/E-I/2021

Bharat Mandapam, New Delhi  
06 August 2024

**Office Order No. Admin/ 664 /2024**

With the approval of the Competent Authority and with immediate effect Shri Dilip Kumar Baitha, Young Professional is directed to report to Vanijya Bhawan, Department of Commerce for liaison work of ITPO, until further orders.

  
(Lt. Col. Harsh Kondilya)  
Officer on Special Duty (Admin)

To:

Shri Dilip Kumar Baitha  
Young Professional  
Mobile No.9525304377

Copy to:

1. GM(Works)/GM(Security)
2. Security Division/Salary/Stores/ Vigilance Section/E-II Section/General Section/Bill Checking Section/
3. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED



eFile No.Admin-11012/1/2023-ADMIN-ITPO-Part(1)  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Ref. No.2-ITPO(1)/E-I/2024

Bharat Mandapam, New Delhi  
20 August 2024

**Office Order No. Admin/ 692 /2024**


With the approval of the Competent Authority and with immediate effect the following rearrangements of officials/Young Professionals are ordered:

<b>A. IECC UNIT: Ms. Lakshmi Kumari, Chief Engineer(Project) &amp; HoD</b>		
S.No	Name	Designation
1	Sh. A K Chitranshan	Sr. Manager
2	Sh. Pradeep Kumar Singh	Sr. Manager(Elect)-IECC
3	Sh. J Rama Rao	Manager(Elect)
4	Sh. Rahul Bhatia	Dy. Manager(Civil)
5	Sh. Anup Singh	Dy. Manager(Civil)
6	Ms. Babita Kumari	Sr. Steno(PA to CE(P)
7	Sh. Gona Jagadish	Sr. Assistant(Elect)
8	Sh. Tarun Kumar Sagar	Jr. Assistant
9	Sh. Lokesh Aggarwal	Young Professional
10	Sh. Ashwini Kumar	Young Professional
11	Ms. Neha Rani	Young Professional
12	Ms. Madhu Tiwari	Young Professional

<b>B. Engineering Services: Lt. Col. Deependra Mishra, GM(Works) &amp; HoD</b>		
<b>(i) Civil and Elect.</b>		
S.No	Name	Designation
1	Sh. Sanjay Azad	Sr. Manager(Elect)
2	Sh. Moinuddin	Sr. Manager(Civil)(NF)
3	Sh. Raj Kumar Singh	Manager(Elect)
4	Sh. Dharmendra Sagar	Dy. Manager(Elect)
5	Sh. Dilip Singh	Dy. Manager(Civil)(NF)
6	Sh. Arun Kumar Gautam	Dy. Manager(Civil)(NF)
7	Sh. Tarachand Verma	Asstt. Manager (Sectt.; NF) PA to GM(Works)
8	Sh. Shobhit Gupta	Sr. Assistant(Elect)
9	Sh. Ram Niwas	Sr. Assistant(NF)
10	Sh. Ashok Kumar Arya	Young Professional

11	Sh. Upendra	Site Inspector(Civil)
12	Sh. Umesh	Sr. Engg.(Civil)
<b>(ii) CVC</b>		
13	Sh. Ashish Dhar Dwivedi	Sr. Manager(Civil)
14	Sh. Siya Kant Suman	Senior Manager (Civil)-IECC
15	Sh. Mukesh Kumar	Dy. Manager(Elect)
16	Sh. Dheeraj Sethi	Dy. Manager(Civil)
17	Sh. Ashish Kumar Tripathi	Young Professional
18	Sh. Sachin Sharma	Young Professional
19	Sh. Subhash Kanhaiyalal Patel	Young Professional
20	Sh. Chiruguri Victor Emmanuel	Young Professional
<b>(iii) HOTEL PROJECT</b>		
21	Sh. Rohit Sonkar	Manager
22	Sh. Rajesh Kumar	Jr. Assistant

2. Further, Lt. Col. Deepender Mishra, GM(Works) will route his files of Engineering Services through SGM.

  
 (Col. Pushpam Kumar, SM(Retd.)  
 Senior General Manager/LO-OSD(Admin)

To:

All concerned

Copy to:

1. All HoDs
2. Security/Stores/Vigilance/E-II/General Section
3. IT Services-To upload on ITPO's website
4. Office Order Register

Copy for information to:

1. PSO to CMD
2. PA to ED

**Admin-11042(11)/2/2023-ADMN- ITPO**  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

24<sup>th</sup> September 2024

**Office Order No. Admin/811/2024**

With the approval of the competent Authority, following Young Professionals/Young Professional(finance) have been engaged on a contractual basis in ITPO as per date mentioned against each, at a consolidated remuneration of Rs.60000/- per month initially for a period of one year, as per the terms and conditions stipulated vide their offer letter dated 10.09.2024:

No	Name	Position	Date of Joining	Place of posting
1	Mr Nitesh Khatri	Young Professional(Fin)	12/09/2024(F/N)	Finance Division
2	Ms. Shreya Chawla	Young Professional(Fin)	12/09/2024(F/N)	Finance Division
3	Mr. Rishi Bhatia	Young Professional(Fin)	13/09/2024(F/N)	Finance Division
4	Ms. Ekta Tiwari	Young Professional	13/09/2024(F/N)	FS-II
5	Mr. Aditya Sahni	Young Professional	13/09/2024(F/N)	BDD
6	Mr. Murlu Kumar	Young Professional	13/09/2024(F/N)	FS-I
7	Mr. Manish Kumar Pandey	Young Professional	17/09/2024(F/N)	BDD
8	Mr. Saurav Barman	Young Professional	17/09/2024(A/N)	BDD
9	Mr. Rahul Kumar	Young Professional	18/09/2024(F/N)	Travel
10	Mr. Atul Tiwari	Young Professional	18/09/2024(A/N)	Works Division
11	Mr. Akhilesh Kumar	Young Professional	18/09/2024(F/N)	Bharat Mandampam
12	Ms. Shovita Verma	Young Professional	19/09/2024(F/N)	CPPR
13	Mr. Akhil Raikohad	Young Professional	19/09/2024(F/N)	FS-II
14	Mr. Vinayak Mahadev Radderatti	Young Professional(Fin)	20/09/2024(F/N)	Finance Division
15	Mr. Manoj Meena	Young Professional	20/09/2024(F/N)	BDD

Above Young Professionals/ Young Professional (Finance) are directed to report to their new place of postings, immediately.

  
(Asif Siraj)  
Senior Manager (Admin)

To : All concerned.

**Copy to:**

1. SGM
2. All HoDs
3. Salary/Vigilance/Bill checking Section/E-I(Computer)/Security/IT Services Division
4. E-II Section: For opening of file of individual
5. Office Order Register

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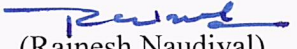
**Admin-11042(11)/2/2023-ADMN-ITPO  
India Trade Promotion Organisation  
(Administration Division, E-I Section)**

11<sup>th</sup> December, 2024

**Office Order No. Admin/ 1003/2024**

With the approval of the Competent Authority, Ms. Anjali Kumari, has been engaged as Young Professional(Finance) on a contractual basis in ITPO w.e.f. 11.12.2024 (F/N) at a consolidated remuneration of Rs.60000/- per month initially for a period of one year as per the terms and conditions stipulated vide her offer letter dated 06.12.2024.

2. She is advised to report to FA&CAO for further instructions regarding work responsibilities.

  
(Rajnesh Naudiyal)  
Dy. Manager (Admin)

**To :**

Ms. Anjali Kumari,  
Young Professional (Finance)

**Copy to:**

1. FA&CAO/GM(SNB)
2. Salary/Vigilance/Bill checking Section/E-I(Computer)/Security/IT Services Division
3. E-II Section: For opening of file of individual
4. Office Order Register

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eFile No. Admin-11012/1/2023-ADMIN-ITPO  
**India Trade Promotion Organisation**  
(Administration Division, E-I Section)

Ref. No.2-ITPO(1)/E-I/2024

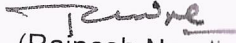
Bharat Mandapam, New Delhi  
24<sup>th</sup> December, 2024

**Office Order No. Admin/1039/2024**

With the approval of the Competent Authority and with immediate effect, additional work of Osaka Cell has been assigned to the following Young Professionals:

Sl No.	Name of YPs	Present posting	Additional work
1.	Sh. Anup Kumar, YP	FS-II	Osaka Cell
2.	Sh. Abhinav Thakur, YP	EMD	
3.	Sh. Mithlesh Nujkumar Dewangan, YP	F&B	
4.	Mrs. Madhu Tiwari, YP	IECC	

2. In addition to above, Sh. Jai Kishan Srivastava, YP is posted to Osaka Cell.
3. The above YPs are directed to report to GM (Osaka Cell), immediately.

  
(Rajnesh Naudiyal)  
Dy. Manager(Admin)

To:

All concerned.

Copy to:

1. All HoDs.
2. Salary/Vigilance/E-I (Computer)/General/Store/E-II Section
3. IT Services Division - For uploading on ITPO's website
4. Office Order Register