

**NOTICE INVITING TENDER (NIT)
FOR DESIGNING AND PRINTING OF COFFEE TABLE BOOK AT
INDIA TRADE PROMOTION ORGANISATION**

Date: /02/2024 NIT No. ITPO/195/D&D/CTB2024

INDIA TRADE PROMOTION ORGANISATION invites **NOTICE INVITING TENDER (NIT)** through online bids in two bid system from printers/ publishers / Design and Production Houses for **Creation (Designing) & Printing of Coffee Table Book**.

The NIT document/details can be downloaded from the ITPO website <https://indiatrdefair.com/tenders/listing> and <https://www.eprocure.gov.in/eprocure/app>

TENDER SCHEDULE/ BID-DATA SHEET

Date of Issue/Publishing	24.06.2024
Start date and time of submission of Bid	24.06.2024
Last Date and Time for Uploading of Bids	15.07.2024 up to 4 p.m.
Date and Time of Opening of Technical Bids (Cover-I)	16.07.2024 up to 4 p.m.
Date of Opening of Financial Bids (Cover-II)	Shall be communicated after the technical evaluation.
Last date for seeking clarifications / receipt of queries related to the bid	Send queries to brijlal@itpo.gov.in debjitsikdar@itpo.gov.in sahilaggarwal@itpo.gov.in till 14.07.2024, 6.00 PM
Presentation	The date for presentation will be declared later, after Technical Bids opening
Number of Covers	02 (Two)- Cover-I (Technical Bid) and Cover- II (Financial Bid)
Tender Fee (Non-refundable) to be deposited through. NEFT / RTGS	Rs. 1180/- (Rupees One thousand one hundred and eighty) Including GST
Cost of Tender Document/ Registration Fee	Nil
EMD (Earnest Money Deposit) to be deposited through NEFT / RTGS	Rs. 1,00,000/- (Rupees one lakh only)
Performance Guarantee Deposit (to be refunded after the conclusion of the deliverables)	5% of the Total Bid Value
Contact detail	brijlal@itpo.gov.in debjitsikdar@itpo.gov.in sahilaggarwal@itpo.gov.in Mob: 99714 06601, 78384 43437
Bid Validity	120 days from the date of opening of financial bid

Location of the Delivery of Coffee Table Books	INDIA TRADE PROMOTION ORGANISATION (A Government of India Enterprise) ITPO Gate no.9, Bharat Mandapam New Delhi-110001 (INDIA)
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Note:

- 1) Bids submitted with incomplete information or information not in conformity with the Bid Documents will summarily be rejected. While submitting the Bids, the Bidders must exercise utmost care to fill up the bid in all respect as per the specified terms and conditions.
- 2) The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise.
- 3) In case, the last date of receipt of tenders and / or the day of opening of tender is declared as a Public Holiday or there is non- functioning of the ITPO office due to any unavoidable reason, the next working day will be treated as a day for the purpose at same time. No separate intimation will be given.

**Tender Inviting Authority
ITPO**