



**Annexure: I**  
**INDIA TRADE PROMOTION ORGANISATION**  
**E-TENDER NOTICE**

Online item rate bids are invited through two bid system for the work of **"Annual Comprehensive maintenance contract of the existing CCTV Network system installed in Pragati Maidan, New Delhi "**from the specialized agencies dealing in the field of **'Comprehensive maintenance contract of the existing CCTV Network system'**.  
**The detail of tender is as under.**

Sl. No.	Name of work	Time for Completion	Estimated Cost (Excluding GST (Rs.))	Earnest Money (Rs.)	Cost of Tender (Rs.)
1.	Annual Comprehensive maintenance contract of the existing CCTV Network system installed in Pragati Maidan, New Delhi .	<b>One Year (Extendable for two more years)</b>	<b>6,64,750/- (Without GST)</b>	<b>17,000/-</b>	<b>590/- i/c GST</b>

1. The above work includes **"Annual Comprehensive maintenance contract of the existing CCTV Network system installed in Pragati Maidan, New Delhi.**

**2. Qualification technical Criteria:**

- a) The agencies should have registration/registered office in Delhi/NCR area.
- b) The agency should have electrical License.
- c) The contractor should be registered with registrar of Company and should have PAN, GST, ESI, EPF Registration Number.
- d) The agency should have average annual financial turnover @50% of the estimated cost during last 3 years ending **31/03/2023**. The agency should have experience of similar works during last 7 years ending **30/09/2023** in Govt. Departments, undertakings & PSU's (firms showing work experience certificate from non government / non PSU organizations should submit tax deduction at source certificate in support of their claim for having experience of stipulated value of work) should be either of the following:

- (a) Three similar works costing not less than each i.e. 40% of the estimated cost or
- (b) Two similar works costing not less than each i.e. 60% of the estimated cost or
- (c) One similar work costing not less than i.e 80% of the estimated cost
- (d) Similar work means **"Comprehensive maintenance contract of the existing CCTV Network system and similar"**.

3. The tender documents are available on our website [www.indiatradefair.com](http://www.indiatradefair.com) (for reference only) & [www.eprocure.gov.in](http://www.eprocure.gov.in) and same can be down loaded. However, the documents required such as two DDs towards Cost of Tender and Earnest money (Demand Draft should be in favor of India Trade Promotion Organisation, payable at New Delhi) should be deposited with Manager (Security), before the close of time for submitting the e-tender.
4. Tender documents may be downloaded from ITPO's web site [www.indiatradefair.com](http://www.indiatradefair.com) (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under.

**INDICATIVE CRITICAL DATE SHEET**

<b>Published Date</b>	<b>29/11/2023</b>
<b>Bid Document Download Start Date</b>	<b>29/11/2023</b>
<b>Bid Submission Start Date</b>	<b>29/11/2023 at 1700 hrs</b>
<b>Bid Submission End Date</b>	<b>14/12/2023 at 1400 hrs</b>
<b>Bid Opening Date</b>	<b>15/12/2023 at 1500 hrs</b>

5. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderers/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>'. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

6. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection and forfeiture of EMD amount.

7. Tenderer who has downloaded the tender from the **ITPO's web site [www.indiatradefair.com](http://www.indiatradefair.com)** and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, **shall not modify the tender form including downloaded price bid template in any manner**. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with ITPO.

8. Intending tenderers are advised to visit again ITPO website [www.indiatradefair.com](http://www.indiatradefair.com) and CPPP website <https://eprocure.gov.in/eprocure/app> at least 2 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.

**8. EMD Payment & Tender cost:**

Earnest Money Deposit & Cost of tender is to be deposited electronically by NEFT/RTGS in the account of ITPO at the below mentioned details or DD in favour of India Trade Promotion Organisation payable at New Delhi. Bidders are required to incorporate the details of EMD payment at the time of Bid Preparation and same shall not be accepted separately.

The bidder shall have to furnish a bid security/EMD of Rs. 17,000/- (Rupees seventeen thousand only) and tender cost of Rs. 590 /- (Rupees five hundred ninety only) (Rs 500 + 18% GST amount) in the form of account payee demand draft, drawn on any nationalized or scheduled commercial bank in favour of India Trade Promotion Organisation, payable at New Delhi or Online mode.

A bid received without Earnest Money and tender cost, except those Firms which have been exempted from submission of Earnest Money & Tender Cost, as per Government of India orders/instruction, shall be summarily rejected. Certified copies of the same should be uploaded with the quotation for claiming the relaxation, failing which quotation will be rejected. Non submission of EMD payment and tender cost before closing date and time would result into summarily rejection of bid. EMD in any other form, i.e in cash or cheque etc shall not be accepted.

**BANK Details for EMD Payment through NEFT/RTGS:**

Name of the Beneficiary	:	India Trade Promotion Organisation
Name of the Bank	:	Central Bank of India
Branch Address	:	Pragati Maidan, New Delhi
Account No.	:	1167404133
Type of Account	:	Saving
RTGs Code	:	CBIN 0284078
MICR CODE	:	110016150
PAN NO.	:	AAATI2955C

9. The Hard Copy of original instruments in respect of cost of tender document, earnest money, must be delivered to the Manager (Security) India Trade Promotion Organisation, Ground Floor, Security Division, and Ground Floor Pragati Maidan New Delhi - 110001 on or before bid opening date/time as mentioned in critical date sheet. Tenderer shall likely to be liable for legal action for non-submission of original payment instrument like DD/RTGS,etc., against the submitted bid. The Demand Draft attached/submitted for tender fee shall be non refundable.
10. Bids will be opened as per date/time as mentioned in the **Tender Critical Date Sheet**. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening will be intimated latter.
11. Due consideration and relaxation in the norms for MSME/NSIC/Startup/MSE in Public procurement will be given as per the directions issued by Govt. of India. Certified copies of the same should be uploaded with the quotation for claiming the relaxation.
12. The processing fee if any /tender cost is non-refundable.
13. The EMD is non-interest bearing.
14. The date of demand draft will be after the publication of this tender, but on or before the last date and time of submission of bid.
15. No request for transfer of any previous deposit of earnest money or bid security or adjustment against any pending payment held by this organisation shall be entertained.
16. The successful bidder's EMD will be discharged upon receiving of security deposit or may be adjusted in the amount of Security deposit.
17. EMD of unsuccessful bidders without bearing any interest shall be refunded after finalization of Tender.
18. In case at later date, if it is noticed/found that the information provided/incorporated in the quotation form is incorrect or false, the security deposit/EMD would be forfeited and contract would be cancelled.
19. The incomplete Technical Bid offer received without the supporting documents, the bid would be treated as nonresponsive and thus be summarily rejected.
20. The agency must exercise utmost care during filling the tender. If any mismatch is being observed between the name of agency appearing on documents of CPP portal and agency on whose name documents are being submitted, the tender will rejected.

21. ITPO reserves the right to reject any/all panel without assigning any reason.
22. All the pages of tender documents are to be duly signed by authorized signatory of the bidder as a mark of acceptance of the stipulated Terms & Conditions and submit with the bid documents.
23. Any Change in the format is strictly forbidden and if noticed the bid would summarily be rejected.

#### **24. Instructions for Online Bid Submission:**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

#### **25.REGISTRATION**

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### **26.SEARCHING FOR TENDER DOCUMENTS**

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **27. PREPARATION OF BIDS**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **28. SUBMISSION OF BIDS**

- a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable through DD and enter details of the instrument.
- d) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- e) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- f) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- g) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be

viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- g) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- h) Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- i) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## **29.ASSISTANCE TO BIDDERS**

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

## **30.Submission of Tender**

The **tender shall be submitted online in two parts, viz., technical bid and Financial bid.**

All the pages of bid being submitted must be signed wherever required, and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

## **31.Technical Bid**

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document (As applicable):

- i) Scanned copy of registration of company with respective authority in Delhi NCR and if not registered in Delhi/NCR, then proof of registered office in Delhi/NCR area.
- ii) Scanned copy of appropriate value of experience certificate, Completion certificate, and TDS certificate (if work in private sector) as per point No 2 of tender documents.
- iii) Scanned copy of electrical license.
- iv) Scanned copy of turnover certificate issued by CA for last three years.
- v) Scanned copy of PAN, EPF, ESIC and GST registration.
- vi) Scanned copy of documents like Earnest Money Deposit, Tender cost.
- vii) Scanned copy of ITR and GST clearance up to last quarter as applicable.
- viii) Scanned copy of Undertaking and Declaration (Annexure I & II)
- ix) Scanned copy of Tender Acceptance Letter(Annexure III)
- x) Scanned copy of Financial bid undertaking (Annexure VI)
- xi) The agreement and Indemnity Bond as per Annexure IV and V will be given by the successful bidder.
- xii) Scanned copy of valid labour license issued by the competent authority in the name of agency/firm under the contract labour act.

### **32. Financial Bid**

(a) Schedule of price bid in the form of BOQ.xls.

The above mentioned Agreement, Indemnity Bond and valid labour License are to be provided only by successful bidders, however all the participating agencies must sign and stamp all these formats as a token of acceptance at the time of submission of technical bids.

### **33. General Terms and Conditions**

- i. The agency should prepare and submit the Index Sheet of the documents submitted by the agency.
- ii. The incomplete Technical Bid offer received without the supporting documents, the bid would be treated as nonresponsive and thus be summarily rejected.
- iii. The agency must exercise utmost care during filling the tender. If any mismatch is being observed between the name of agency appearing on documents of CPP portal and agency on whose name documents are being submitted, the tender will be rejected.
- iv. ITPO reserves the right to reject any/all panel without assigning any reason.
- v. All the pages of tender documents are to be duly signed by authorized signatory of the bidder as a mark of acceptance of the stipulated Terms & Conditions and submit with the bid documents.
- vi. Any Change in the format is strictly forbidden and if noticed the bid would summarily be rejected.
- vii. The enlistment of the contractors should be valid on the last date of receipt of tenders. In case only the last date of receipt of tender is extended, the enlistment of contractor should be valid on the original date of receipt of tenders.
- viii. In case of emerging of two or more L1 bidders, the contract will be awarded to the agency having highest average turnover of last 3 years among them.
- ix. **Security Deposits/Performance Guarantee**

A total amount of Rs. 33,500/- (Rupees Thirty three Thousand and five Hundred only) will be charged from the successful bidder as refundable security deposit within 15 days of the receipt of notification of award. The security deposit shall be refunded to the successful bidder on request after six months of satisfactory completion of the contract period. The earnest money as well as the security deposit will not bear any interest.

#### **x. Payment of wages to deployed manpower.**

- The successful bidder to pay minimum wages and other statutory obligation as laid down by the Govt. of NCT of Delhi or Central Govt. of India in accordance with the minimum Wage Notification issued by the Government of NCT of Delhi or Central Govt. of India ( Whichever is higher) from time to time to the deployed worker at ITPO. The responsibility of timely payment of wages to its employees and compliance of labour law, EPF Law & ESI Law shall rest with the agency.
- The Agency shall furnish statement of amount paid for the month to the persons deployed along with cheque number or bank transfer details and date and Bank account from which the payment has been made. Service Providing agency is to furnish copy of bank statement in support of amount paid as and when required by ITPO.

**xi. Submission of bills** – The bills shall be submitted by the agency quarterly with following documents.

- i) Copy of job order
- ii) Copy of challan for GST deposited
- iii) Bank statement for depositing the salary by online mode/Cheque.
- iv) Copy of challan of ESI
- v) Copy of challan of EPF
- vi) Form 36 B for EPF
- vii) ECR for EPF

**xii. Period of validity of bid:**

i. Validity Period: Bids shall remain valid for 120 days after the date of financial bid opening prescribed by ITPO; ITPO holds the right to reject a bid valid for a period shorter than 120 days as non-responsive, without any correspondence.

ii. Extension of Period of Validity :

In exceptional circumstances, ITPO may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the Bidder shall be unconditional. A Bidder granting extension of validity will not be permitted to modify his technical or commercial bid.

**xiii.** Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

**xiv.** The competent authority on behalf of the CMD, ITPO does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

**xv.** Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

**xvi.** The competent authority on behalf of CMD, ITPO reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

**xvii.** No Officer of gazetted rank or other Gazetted officer employed in Officering or Administrative duties in an Officering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of



India as aforesaid before submission of the tender or engagement in the contractor's service.

**xviii.** This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, within 7 days from the stipulated date of start of the work.

**xix. Duration of Contract:**

For one year from the date of award of contract i.e from **01 January 2024 to 31 December 2024**. However, the same will be further extended for a period of three more years on yearly basis or as required by ITPO on same terms & conditions upon delivery of satisfactorily services.

**xx. Arbitration**

In case of any dispute, both the parties shall make all efforts to resolve by way of conciliation process. In the event any doubt, dispute or difference arising out of or in relation to the Contract remains unresolved, both the parties to the Contract will mutually appoint a Sole Arbitrator, in accordance with the Arbitration and Conciliation Act, 1996.

The provisions of Arbitration & Conciliation Act, 1996 (as amended from time to time) shall apply to both the parties.

The fee payable to the Arbitrator shall be paid equally by both the parties. The language used in the arbitral proceedings shall be English.

The venue of the arbitration proceedings shall be the Office of ITPO, i.e. Pragati Maidan, New Delhi.

**xxi. Jurisdiction**

All disputes arising out of and in relation to the contract between the parties herein shall be governed by Laws of India subject to the exclusive jurisdiction of the courts of Delhi only.

**xxii. Force Majeure**

If at any time, during the continuance of this Contract, the performance in whole or in part, by either party, of any obligation under this Contract is prevented or delayed, by reason of war, or hostility, acts of the public enemy, civic commotion, sabotage, act of State or direction from Governmental Authority, explosion, epidemic, pandemic, quarantine restriction, strikes and lockouts(as are not limited to the establishments and facilities of the Parties), fire, floods, natural calamities or any act of GOD (hereinafter referred to as "Event"), provided notice of happenings of any such Event is given by the affected party to the other, within 7 Calendar days from the date of occurrence thereof, neither Party shall, by reason of such event, be entitled to terminate this Contract, nor shall either Party have any such claims for damages/compensation/costs/expenses against the other, in respect of such non-performance or delay in performance provided the Contract shall be resumed as soon as practicable, after such Event comes to an end or ceases to exist. The decision of the CMD, ITPO as to whether the service may be so resumed (and the time frame within which the service may be resumed) or not, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may, at its option, terminate the Contract.

**xxiii. Indemnity**

Contractor/Agency shall indemnify, defend and hold ITPO and its officers/officials harmless against any and all proceedings, actions, losses, damages, expenses, costs and third party claims whatsoever – whether financial or otherwise, including liability for payment of contributions/dues to EPFO/ESIC/Govt. Departments/Local Bodies/Statutory Authorities etc. which ITPO may sustain, incur, suffer or be exposed to at any time during the subsistence of the Contract and subsequent thereto relating to the period of Contract, arising out of a breach by the Contractor/Agency, its sub-contractors, sub-agents, employees, etc. of any of its obligations under the Contract.

**xxiv. Confidentiality**

Contractor/Agency shall maintain high level of professional ethics and shall not act in any manner, which is contrary to any laws and/or detrimental to ITPO's interest. Contractor/Agency shall treat as confidential any and all data, information and records, obtained/received in the performance/execution of its responsibilities, in strict confidence and shall not reveal such data, information or records to any other person/party without the prior written approval of the ITPO, even after expiry/termination/determination of the Contract. ITPO shall take necessary legal and other remedial actions for infringement of this clause.

**xxv. Intellectual Property Rights**

ITPO's name/logo/other IPRs shall be the sole and exclusive property of ITPO only. For any misuse/misrepresentation/unauthorized use of ITPO's name/logo/IPRs by the Contractor/Agency and/or their sub-agents/sub-contractors/employees etc., the Contractor/Agency shall be held solely responsible. ITPO shall not be responsible for any harm or loss caused to any third party because of any such misuse/misrepresentation/unauthorized use of ITPO's name/logo/IPRs. Contractor/Agency shall indemnify ITPO against any misuse/misrepresentation/unauthorized use of ITPO's name/logo/IPRs and/or any claim(s) relating to infringement of any intellectual property rights committed by them/their sub-agents/sub-contractors/employees etc. ITPO shall take necessary legal and other remedial actions, as deemed fit, for such violations.

**xxvi. Compliance with Statutory Laws**

All applicable laws (Central/State/Municipal/Local Laws etc.) including labour laws must be complied with/followed by the contractor/agency.

**xxvii. Disclaimer**

- a) The information contained in this Bid Document or subsequently provided to Bidders, whether verbally or in documentary form or otherwise by or on behalf of ITPO, or by any of its employees, is provided to Bidders on the terms and conditions set out in this Bid document and such other terms and conditions subject to which such information is provided.
- b) This Bid document is neither an agreement nor an offer by ITPO to the prospective Bidders or any other person. The purpose of this Bid document is to provide interested parties with information to assist in the formulation of their proposals for selection pursuant to this Bid. The assumptions, assessments, statements and information contained in this Bid document may not be complete, accurate, adequate or correct and each Bidder should conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this Bid document and obtain independent advice from appropriate sources.
- c) ITPO, or its employees, make no representation or warranty and shall have no liability to any person, including any Bidder, under any law, statute, rules or regulations or tort, principles of

restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the Bid and any assessment, assumption or information contained therein or deemed to form part of this Bid document.

- d) ITPO may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, its assessment or assumptions contained in this Bid document. Such changes shall be intimated to all the Bidders. In case additional period for submission, if required due to such amendments, is necessitated the same shall be intimated to all the Bidders.
- e) The issue of this Bid document does not imply that ITPO is bound to select or to appoint any Bidder for the contract and it reserves the right to reject all or any of the Bidders without assigning any reasons whatsoever.
- f) ITPO reserves the right not to proceed with the Bidding Process at any time or stage, without notice or liability, and to reject any or all Bid(s) without assigning any reasons whatsoever.

**xxviii. Agreement/Contract:**

The parties to the Agreement i.e. ITPO and successful bidder shall have to enter into a contract by formal signing of the agreement on Rs. 100/- non-judicial stamp paper and also submit the Indemnity bond on Rs 100 non-judicial stamp paper within 15 days of the receipt of notification of award (sample attached – Annexure IV & V).

While submitting, the successful bidder shall have the correct amount to stamp duly adjudicated by Superintendent of Stamps and this will be effective from the date of signing. (the expenditure of agreement will be borne by successful bidder).

**xxix. Assign & control (Sub contract)**

No agency shall be allowed to further assign/sub-assign/sub-contract the requirement of ITPO without prior approval deduced in writing and its breach would lead to cancellation of contract and forfeiture of Security Deposit.

**xxx. Cost of Stamp Duty**

The successful bidder shall bear the cost of Stamp Duty payable for execution of this Agreement and in engrossment thereof and indemnify ITPO against any claim arising out of payment of Stamp Duty.

**INDIA TRADE PROMOTION ORGANISATION****(Security Division)****Schedule of work**

Name of work: Annual Comprehensive maintenance contract of the existing CCTV Network system installed in Pragati Maidan, New Delhi.

S. No	Item Description	Qty (approx)	Rate in Rs.	Units	Amount in Rs
1.	Comprehensive AMC of the CCTV Network system installed as per annexure I in Pragati Maidan, New Delhi with all manpower, material and operation of system for the period of one year and providing cctv footage/recording in the CD/Pen Drive/Hard Disk as per requirement as and when required.	1 job		One job for one year	
2.	Splicing of F.O cable with accessories like sleeves ,pigtail etc. complete with digging connection testing in the existing position as required in the Pragati Maidan Complex.(Make: Molex ,Rex/Next gent of General Cable Corporation)	90 Nos .		Each joint	
3.	Supply and laying of RG-11, jelly flooded Coaxial cable in conduit/trench or surface/pole complete with their connection testing etc. as required-polycab/plaza/kalinga make	500 Mtr.		Per Mtr.	
4.	Supplying and laying of 3x1.5 sq.m. FLRS PVC insulated and PVC sheathed copper cable in the existing surface/pipe/trench/wall/pole complete with connection testing etc.as required – Plaza /Finolex/National/Kalinga make	500 Mtr.		Per Mtr.	
5.	Supply and laying of 6 crore PVC insulated PVC sheathed poly cab armoured OFC cable in the existing pipe/trench/on pole etc.complete with connection, testing etc,as required.	500 Mtr.		Per Mtr.	
6.	Supply and laying of Cat-6, UTP cable, in the existing pipe/trench/on pole etc. complete with connection, testing etc.as required.	500 Mtr.		Per Mtr.	
	Total (Rs.)				

Manager (Security)

**INDIA TRADE PROMOTION ORGANISATION**  
**Security Division**

No.78-ITPO/SU/2023

Dated :

**NOTICE INVITING TENDER**

**Manager(Security)** India Trade Promotion Organisation, Pragati Maidan, New Delhi invited Online item rate bids through two bid system on behalf of CMD, ITPO from the specialized agencies in the field of following works:-

Sl No	Name of work	Time for completion	Estimated Cost (Rs.)	Earnest Money (Rs.)	Cost of Tender (Rs.)
1	<b>Annual Comprehensive maintenance contract of the existing CCTV Network system installed in Pragati Maidan, New Delhi.</b>	<b>One year</b>	<b>6,64,750/- (Without GST)</b>	<b>17,000/-</b>	<b>590/- i/c GST</b>

**The bids can be submitted on line up to 02.00 PM on 14/12/2023** with date of opening at **3.00 PM on 15/12/2023**. For further details including eligibility, downloadable form of tender documents etc. please refer website [www.indiatradefair.com](http://www.indiatradefair.com). & [www.eprocure.gov.in](http://www.eprocure.gov.in)

MANAGER (Security)  
India Trade Promotion Organisation

## **TERMS & CONDITIONS FOR THE COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR MAINTENANCE OF CCTV SYSTEM INSTALLED AT PRAGATI MAIDAN, NEW DELHI**

### **1. GENERAL:**

- a.) The agency shall provide specially trained Officers and technicians for the aforesaid maintenance services for the system at short notice during the Annual Maintenance Contract period. A team of Agency personnel will be indentified to attend to required maintenance activities as and when need arises and will be responsible for replacement of the faulty equipments and aim at providing uninterrupted utility out of the system and will plan, procure and preserve the required spares as needed in the scope of work and nothing shall be paid extra.
- b.) The representatives of the Maintenance Team shall be available from 10:00 hrs to 18.00 hrs. on all working days and fair days (Irrespective of Holidays) at site to enable to attend the complaint immediately. Upon occurrence of any fault at odd hours, Officer shall attend the breakdown call within 12 hours of reporting of fault.
- c.) The agency will conduct the police verification of the deployed manpower and submit the proof to ITPO at the commencement of contract.
- c.) All records of complaints and repairs will be maintained properly by the agency. Time of call attended, problems observed and corrective measures taken, signatures of the Agency Officer attending the case and duty technician, may be entered in the register and record will be accessible to ITPO representative as and when required.

### **2. MAINTENANCE STANDARDS:**

- i.) The Officer of Agency shall attend immediately to any faults reported or came to notice or work requested by user. The response time and the repair time shall not exceed the time stipulated in this specification. Agency shall be subjected to liquidate damage (LD) if the response time and repair time exceeds the stipulated time.
- ii.) The Agency shall complete the Monthly inspection, servicing, repairs or replacements and make the system and facility available to the satisfaction of user and to complete the repair within the time frame stipulated by user.
- iii.) When a fault is detected during the regular servicing or inspection under the maintenance program or after the fault is reported to Agency or works as requested Agency shall immediately proceed to attend to the fault with diligence and dispatch maintenance staff to carry out repair to minimize the down time.
- iv.) For faults requiring more time to complete, the Agency shall inform the reasons to the Manager (Security) in their official letter head with signature & stamp. Under such circumstances, temporary measures to minimize downtime shall be taken. With the approval of Officer in charge.

### **5. RESPONSIBILITY & RESPONSE TIME:**

Services for the system will be rendered on 24X7 bases. Agency Officers shall be available to attend the faults as below:-

- 1. In General Shift: - One Technician in general shift and One officer on need basis
- 2. Repair time: - 24 hours for cameras subject to maximum of 48 hours.

### **6. PERFORMANCE:**

- a. If Agency fails to respond within the repair time recovery as mentioned below shall be affected. For Downtime of the system and part there off. Rs. 2000/- per day or part thereof that exceeds the Downtime of more than 48 hours as mentioned above subject to a maximum of 10% of the AMC charges for the applicable quarter.

b. Individual cameras remain off for more than 48 hrs. recovery will be @ Rs.100/- per day per cameras subject to a maximum of 10% of the AMC charges for the applicable quarter.

#### **7. PREVENTIVE/PROACTIVE MAINTENANCE ACTIVITIES:-**

- a) Agency will conduct the weekly, monthly, quarterly and annual checks of the system at site. This will include the following:
- Checking of system, wiring, DVRs, Monitoring Screens and availability of recording etc on daily/weekly basis.
  - Cleaning of the cameras, through working of system and wiring etc on monthly basis.
  - Submission of fitness certificate on Quarterly basis.

The agency will submit its reports to Manager (Security) at the end of every month/Quarter.

- b) Spares:- Agency shall keep sufficient stock of spare parts. Agency shall use genuine spare items/components/cards for maintaining the system. Every effort will be made to replace faulty items with items of same specifications in scope of work and nothing shall be paid extra. In case of non availability of the spare due to non circulation, Agency will replace these with suitable compatible spares in consultation with user without any escalation of cost.

#### **8. Payment Terms and conditions:-**

- a) The quoted prices shall be in INR, i.e all taxes and duties **except GST**. GST shall be paid as applicable during the period of invoicing on quarterly basis.
- b) Payment terms: Agency will submit the bill towards AMC charges on completion of each quarter as per tender clause i.e Submission of bills.
- c) Only S. No 1 of financial bid (i.e Comprehensive AMC of the CCTV Network system...) will be payable to contractor on satisfactorily completion of services, rest all will be payable as per the requirement raised by ITPO and subsequently job performed satisfactorily by contractor.

#### **9. MODIFICATION/UP-GRADATION:**

- a. Agency shall share with the user of any subsequent update in software of the system and is in the scope of work.
- b. Any modification/up-gradations to improve safety and efficiency of system shall be in the scope of AMC.
- c. ITPO is free to make necessary changes/updation/amendments in system as per its requirement from any vendor and agency is bind to keep the system operational on same terms & conditions after necessary changes/updation/amendments.

10. Confidentiality: Any information classified as confidential/ secret provided during the finalization / execution of the contract shall not be passed to any third party without prior written consent of the user. Requirement of this article shall continue even after termination of completion of this contract.

11. The list installation of CCTV system in brief has been enclosed.

12. All the installation of CCTV system will be handed over to agency after award of work. The agency shall be responsible for maintenance and upkeep of the installation. After completion of contract same has to be handed over back to department in good working condition.

13. No advance payment shall be made in this regard.

14. Agency has to inspect all the installations and submit the report of healthiness once in a month.
15. All the testing equipment and material will be arranged by firm and nothing extra shall be paid on this account.
16. There shall be no liability on the department to pay any compensation arising out of any labour disputes or accidents etc. at site.
17. The contract can be terminated/cancelled at any time by the department without assigning any reason.
18. The contractor will have to maintain a record of gate passes issued while taking out the material outside Pragati Maidan and taking it back at site. It should produce a challan duly signed by agency or its representative.
19. The agency shall have to get the PTZ cameras, fixed cameras, matrix switchers etc. repaired/replaced from the authorized service centre of original manufacture etc. copy of challan/bill should be given before sending the bill for payment.
20. The agency shall have to procure the spares from the authorized dealer/manufacture and produce documentary evidence failing which payments will not be released.
21. The contractor should prepare the final functioning report of whole system at the time of Handover of the system.



## ANNEXURE-1

S.No.	Description	Unit	Total Qty.
1.	PTZ camera (Pelco)	No.	66
2.	Fixed camera (pelco)	No.	40
3.	DVR 16 channel (Pelco)	No.	7
4.	42" plasma monitor (Samsung)	No.	8
5.	Matrix switcher with card case for 106 cameras	No.	1
6.	Camera controller (Pelco make)	No.	3
7.	Joy Stick	No.	5
7.	Monitor 19" TFT (Samsung make)	No.	8
8.	UPS 6 KVA (limberetd)	No.	4
	(1 No. in working and 4 Nos. in stock removed from site)		
9.	FO converters with racks etc.	No.	5

On ground 53 Cameras are installed & working and system is under process of modification/updation.

Manager (Security)

### **ADDITIONAL CONDITIONS**

1. CONTRACTOR will have to make his own arrangements for tools & plants required for the work. The department will not supply any tools and plants unless otherwise specified.

2. The contractor must see the proposed site for the work and study specifications and conditions carefully before tendering. No claim of any sort shall be entertained on account of any site conditions of ignorance of specifications.

3. The site is available (as it is), tenderer should see the approaches and conditions of the site. In case any approaches for main road is required at site or existing approach is to be improved and maintained for cartage of materials by the contractors the same shall be provided, improved and maintained by the contractor for stacking materials erection of Go down, site office erection of his plant and machinery etc. at his own cost. The contractor should plan the procurement of materials according to the space available. No claim on account of cost of such works shall be entertained by ITPO.

4. The contractor will have to work according to progress of work decided by the Officer-in-charge. No claim what-so-ever will be entertained on his account.

5. The contractor shall consult the Executive/Officer-in-charge in writing regarding collection and stacking of materials in any place other than those approved by the Officer-in-charge. No excavated earth or building materials shall be stacked on areas for which permission of Officer-in-charge has not been taken.

6. He shall be responsible for all damages and accidents caused due to the negligence on his part. No hindrance shall be caused to Traffic during execution of work.

7. The contractor shall maintain in good condition all work executed till the completion of the entire work allotted to the contractor and handing over of the same to ITPO.

8. No compensation shall be payable to the contractor for any damage caused by rains windstorm or floods during execution of work. He will make good all such damages at his own cost and no claim on this account will be entertained. The contractor shall bail cut rain water collected during execution of the work from the excavated trenches at his own cost. Nothing extra will be payable on this account.

9. The contractor shall have to work as per program of the department. No claim what-so-ever will be entertained on this account.

10. If the tenderer withdraws his option before award of the work or make any modification in the conditions of the tender which are not acceptable to the India Trade Promotion Organization shall without prejudice to any other right, or remedy, be at liberty to forfeit 100% of the said earnest money absolutely.

11. The contractor to whom the work is awarded will have to sign a separate agreement papers and the cost of such stamp paper will be borne by the contract.

12. The work shall be carried out strictly as per CPWD latest specifications, part I & II with up to date correction slips.

13. The contractor shall take approval from the Manager (Security) in writing for collection and stacking of materials.

14. The contractor must follow CPWD Safety Code as provided in general conditions of contract for CPWD works.

15. Any damage done by the contractor or his workmen to any existing work during the course of execution of the work shall be made good by him at his own cost.

16. Contractor shall clear the site thoroughly of all rubbish etc. left out of his materials immediately on completion of the work and properly clean the site around the building to the satisfaction of the Officer-in-charge. Otherwise the site will be cleared by the department at his risk & cost to remove and clean the site.

17. The contractor to whom the work is awarded will have to sign the agreement on non judicial stamp papers of Rs. 50.00 and Indemnity bond on non judicial stamp papers of Rs. 100.00. The cost of such stamp paper will be borne by the contractor.

18. Electrical material shall be stacked by the contractor at space provided by ITPO of stipulated quantities at his own cost in his own.

19. It shall be the sole liability of Agency to maintain all records with respect to deployed manpower and also responsible for deduction/payment on account of contributory employees provident fund, ESI and GST, pension and other statutory liabilities/obligations/stipulations as given in various Central/State Labour Laws from time to time in-force. The agency shall be required to submit the deposit receipt/challan of EPF & ESI, Bank statement and GST along-with their payment bills.

20. No worker, less than the age of 18 years, shall be deployed to perform duty under this contract, the agency shall be liable for any legal action in this regard if any and will borne the payment/ expenditures if any. ITPO shall not be liable for payment of wages for such workers.

21. In the event of any mishap within the premises of Pragati Maidan the responsibility for losses/damages etc., if subsequently attributed to carelessness/negligence of agency worker on duty, will have to be borne by the agency and shall have to be compensated in full.

22. All incidental charges of any kind whatsoever including cartage, cutting and wastage etc. shall be borne exclusively by the contractor and nothing extra will be paid to him on this account.

23. The earnest money will not be accepted in the form of the Bank guarantee.

24. The manpower deployed on duty must be on the permanent pay roll of the agency and they must also hold their individual EPF & ESI Card No.

25. In case of accident, injury and death caused to the employee of the contractor while executing the work under the contract, the contractor shall be solely responsible for payment of adequate compensation, insurance money etc. to the next kith and kin of injured/diseased. Contractor shall indemnify ITPO from such liabilities.

26. The Final/Running bill payment will be released after fulfilling the following conditions.

- (i) That the agency should file a separate ECR against ESI & EPF for the individual workers engaged in ITPO submit the same with bank certified copy, bill, wage sheet and attendance sheet etc.
- (ii) That the agency should disburse the payment to individual contractual workers through Online mode or by Cheque only.
- (iii) Contractual labour Act Registration, if applicable.

27. The rates for additional manpower assigned by ITPO such as Wiremen, Painter, Carpenter, Fitter Grade –I & II, Mason, Khallasi etc will be paid minimum wages as laid down by the Govt. of NCT of Delhi or Central Govt. of India in accordance

with the minimum Wage Notification issued by the Government of NCT of Delhi or Central Govt. of India (Whichever is higher).

28. For any additional work expenditures, the agency will submit its quotation with best rates and will start the work after obtaining clearance/Work order from ITPO. However, it will not binding on ITPO to award the additional work to the selected agency.

**ANNEXURE-I****UNDERTAKING**

(To be submitted in Firm's own letter head)

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document, scope of work, and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other department in India.
3. I/We give the rights to the Competent Authority of ITPO to forfeit the EMD/Security Money deposited by me/us if any delay on my/agent's part or fail to undertake contract/information provided by me are false.
1. I/We certify that not more than one tender is submitted by me/us having family/close relationships and business relationship with one another.
2. I hereby undertake to undertake contract, as per directions given in the tender notice..

(Signature of the Tenderer)

Place: \_\_\_\_\_ Name of the Signatory: \_\_\_\_\_  
Date: \_\_\_\_\_ Name of the Firm/agency \_\_\_\_\_  
Seal of the Firm/Agency \_\_\_\_\_

**ANNEXURE-II****DECLARATION**

(To be submitted in firm's own letter head)

It is certified that my firm/agency/company has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government or Public Sector Banks or Local Bodies/Municipalities and no criminal case is pending against the said firm/agency as on date.

	Signature of the Tenderer _____
Place:	Name of the Signatory _____
Date: __/__/	Name of the Firm/agency _____
Seal of the Firm/Agency	_____

**ANNEXURE-III****TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)****Date****To,**


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**Sub: Acceptance of Terms & Conditions of Tender.****Tender Reference No:** \_\_\_\_\_**Name of Tender / Work: -**


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Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

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as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

**Yours Faithfully,****(Signature of the Bidder, with Official Seal)**

**ANNEXURE-IV****AGREEMENT**

AN AGREEMENT is made this ..... Day of .....two thousand ..... between the India Trade Promotion Organization,. A company incorporated under the Companies Act, 1956 and with its registered office at Pragati Maidan, New Delhi – 110001, which expression shall include its successor, unless repugnant to or excluded by the contract here of and assignees of and represented by its Managing Director, ITPO the first party (hereinafter called the Authority) and by its sole Proprietor/Partner/Managing Director ..... Residence of .....(which expression shall be include his/its successors heirs, executors, representatives and or assignees of the second party (hereinafter called the contractor).

WHEREAS the Authority had, under Notification .....dated ..... invited tenders for the work of .....

WHEREAS the contractor has submitted tender for carrying out the .....as per the tender documents page 1 to page..... and has represented that in conformity with his/its obligation contained in the tender as modified by the correction slips and corrigendum contained he/it shall carryout the same truly, faithfully and honestly.

THE SAME has been accepted by both the parties on the terms and conditions, corrections, corrigendum contained in the tender as modified as well as the letter of acceptance issued party No.1 annexed here to as.

The same shall be binding on both the parties.

IN WITNESS WHERE OF, the parties have signed the deed of agreement on the date month and year referred to above.

Date the  
AT New Delhi  
WITNESS:

- |    |            |
|----|------------|
| 1. | Party No.1 |
| 2. | Party No.2 |



**On Rs. 100/- Non-Judicial Stamp Paper duly Notarized****INDEMNITY BOND**

This Indemnity Bond is executed on this \_\_\_\_\_ day of \_\_\_\_\_ at New Delhi.

I, Smt./Ms. \_\_\_\_\_ Authorized Director/ Authorized Signatory/Authorized Representative having authority to sign this Indemnity Bond on behalf of company vide resolution passed by Board of Directors in meeting held on \_\_\_\_\_ and extract thereof duly signed by the Company Secretary/ Managing Director/ Whole Time Director.

I above named, on behalf of M/s \_\_\_\_\_, hereby indemnify and kept it indemnified India Trade Promotion Organisation (ITPO), Pragati Bhawan, Pragati Maidan, New Delhi-110001, which expression shall include and mean its successors, administrators and assigns against any claim including that of third party claim arising out of services rendered to ITPO. This also includes any payment already made by ITPO erroneously claimed second time and paid by ITPO in good faith on the basis of duplicate bill under the gauge of losing the original bill. The same shall be refunded within 10 days from the receipt of notice thereof and/or any third party claim for the period of execution of the agreement even after lapse of agreement.

I shall also adhere to the Indemnity clauses as mentioned below.

- (1) The Agency/Contractor shall indemnify, defend and hold ITPO and its officers/officials harmless against any and all proceedings, actions and third party claims whatsoever – whether financial or otherwise, including liability for payment of contributions/dues to EPFO/ESIC/Govt. Departments/Local Bodies/Statutory Authorities etc. at any time during the subsistence of Agreement/Contract and subsequent thereto relating to the period of Agreement/Contract, arising out of a breach by Agency/Contractor and/or its sub-contractors, agents, employees etc. of any of its obligations under this Tender/Agreement.
- (2) The agency undertake all responsibility/responsibilities arising out of loss, damage, theft excluding natural wear and tear/calamity to make good or replace the equipment/accessories within 24 hrs. to 72 hrs. as per exigency and shall bear the expenses thereto. The agency undertake to make good to the ITPO the loss to the property (movable or immovable) if it is found the same is out of their negligence/non application of diligence of deployed personnel.

- (3) The agency is required to submit the indemnity bond indemnifying ITPO from any claim arising on account of deduction/payment to statutory authority on account of contributory employees provident fund, ESI, pension and other statutory liabilities/obligations/stipulations as given in various Central/State Labour Laws from time to time in-force.

In witness whereof, I \_\_\_\_\_ Authorized Representative hereinabove execute this Indemnity Bond in presence of witnesses stated below on day, month and year stated above.

**Signature of authorized signatory**  
**(With official seal)**

**WITNESSES**

1. \_\_\_\_\_

**(Signature)**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

**(Signature)**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

“NB: The Executor of this Indemnity Bond shall submit copy of authentic Identity Card and PAN No., which shall be attached with this indemnity Bond. These documents needs to be certified True Copy by the Notary Public.”

**ANNEXURE-VI****FINANCIAL BID UNDERTAKING**

From: (Full name and address of the Bidder) \_\_\_\_\_

To, \_\_\_\_\_

\_\_\_\_\_

Dear Sir/Madam,

I submit the Price Bid for **Annual Comprehensive maintenance contract of the existing CCTV Network system installed in Pragati Maidan, New Delhi."** and related activities as envisaged in the Bid document.

1. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
2. I offer to work at the rates as indicated in the price Bid, Annexure IV **exclusive of GST.**

Authorized Signatory

(Signature of the Authorized Person)