

**AUTO ANCILLARY SHOW, PUNE**  
**QUOTATIONS FOR OFFSET PRINTING WORKS**  
**Fair Guide**

<b>Job</b>	<b>Job Specification</b>	<b>Rates</b>
Fair Guide	5 ½ " X 8 ½ "  Page – 64 + 4 cover	--
Paper	225 gsm Sinar Mas Art Card For cover and 100 gsm Sinar Mas Art Paper for text	--
Colour	4 + 4 for Cover And B/W for text	--
Binding	Centre pinning	--
Time Schedule	4 days	--
Basic Rate	Quantity – 500 nos.	Rs.....
Addl./Reduced pages	8 page B/W  8 page 4 Cols.	Rs.....  Rs.....
Addl./Reduced 1 colour	--	Rs.....
Addl./Reduced qty	Per 100 nos.	Rs.....

**Taxes payable extra**

Composing, makeup, planning, proofing etc. to be provided by vendor.  
Cover designs will be supplied in CD or by mail by ITPO.  
Delivery – Auto Cluster Exhibition Complex, PCMC, Pune  
Other Terms & Conditions are attached

## INVITATION CARD

Job	Job Specifications	Rates
Invitation Card	8 ½ " x 5"	Rs.....
Paper	300 gsm Magnostar Art Card	---
Colour	4 + 4	---
Time Schedule	3 days	---
Basic Rate	For Card – 10,000 nos.	Rs.....
	For Card - 20,000 nos.	Rs.....
Addl./Reduced pages	For Card – 10,000 nos.	Rs.....
	For Card - 20,000 nos.	Rs.....
Addl. One special colour	On Card - 10,000 nos.	Rs.....
	On Card - 20,000 nos.	Rs.....
Addl./Red qty.	For 1000 qty.	Rs.....
Other	For UV spot coating per Side per copy	Rs.....

### Taxes payable extra

Composing, makeup, planning, proofing etc. to be provided by vendor.

Cover design will be supplied in CD/ email by ITPO.

Delivery – ITPO, Colaba, Mumbai

Other Terms & Conditions attached

## ENVELOPE

<b>Job</b>	<b>Job Specifications</b>	<b>Rates</b>
Invitation Card	8 ¾ " x 5 ¼ "	----
Quantity	10,000 / 20,000 nos.	
Paper	95 gsm Super Sunshine/ Lucky parchment	---
Colour	One	---
Time Schedule	3 days	---
Basic Rate	For Envelope – 10,000 nos.	Rs..... Rs.....
Basic Rate	For Envelope - 20,000 nos.	Rs..... Rs.....
Addl. One col.	On Envelope	Rs.....
Addl./Reduced qty.	per 1000 qty.	Rs.....

### **Taxes payable extra**

Composing, makeup, planning, proofing etc. to be provided by vendor.

Delivery – ITPO, Colaba, Mumbai

Other T & Cs given below.

\*The rate for high resolution drum scanning of every photograph with output on film,

Rs.....for minimum size of 50 sq. inch and Rs..... per sq. inch for above minimum size.

\* The rate for high class gloss/matt lamination Rs..... per sq. inch.

\*Machine numbering charges Rs..... per 1000 nos.

## **INSTRUCTIONS :**

- 1) ITPO will provide the text + design either on CD or through Email. The final approval from ITPO may be taken before printing the same and the time schedule will be strictly observed from the day of final okay. In case of delay or unacceptable quality of paper, printing etc, it will be the discretion of ITPO to accept the copies with penalty as may be considered appropriate or reject the supplies without assigning any reason whatsoever or cancel the order without any liability. The discretion of the ITPO in this regard shall be final and binding.
- 2) The basic rates are as per the specifications incl. Quantity. The other rates are provisional which can be either used/not used depending on the changes in the basic specifications.
- 3) Photographs are to be scanned through drum scanner with high resolution and no loss in quality will be accepted. Only PS plates or CTP systems are to be used, printing with accurate margins and binding/cutting should be rectangular. Colour proofs are to be shown for approval wherever it is required and the colour should match with the approved network.
- 4) The printed copies are to be delivered in ITPO's ROM in proper bundles. The original challans are to be retained with ITPO's ROM and the printer will submit copy of challan along with 3 sample copies of printed material with the original bill in triplicate and work order copy for processing the payment. ITPO will not be held responsible for any deviation in this procedure and payment will not be considered in case of deviation in this procedure.
- 5) No separate charges for Composing, computer planning, processing, colour correction, system work etc. will be paid by ITPO.
- 6) ITPO reserves the right to award the job to any supplier irrespective of the lowest quotationer. ITPO is free to cancel one or all quotations without assigning any reason. No deviations/representations/explanations will be entertained after submission of quotation. You should make sure your quotation does not contain any overwriting or correction and ready to print even lesser quantity.

**Last date for submission :** Quotation on your letterhead duly signed and stamped, may be submitted to Sr. Manager, ITPO, Mumbai office on or before **1<sup>st</sup> August 2013, at 12.00 pm** in sealed cover specifying the name of the job on top of the envelope.

**Opening :** **On 1<sup>st</sup> August 2013 at 12.30 pm** in the presence of quotationers who wish to be present. The rates would be valid for one year.

**( Name & Signature of Printer's Authorised Signatory )**

**Seal of Printer**

