

INDIA TRADE PROMOTION ORGANISATION
(Stores Division) Prantik Building, Near Gate No.1
PRAGATI MAIDAN NEW DELHI-110001
Telephone No. 23378645 FAX # 23371492

No. 253-ITPO(16)/Store/2013

Date: 9-10-2013

Subject: Procurement of cooking tools, utensils, dhobi tools, barbar tools and cots, as per list enclosed at annexure "X" (items to be used by CISF)

India Trade Promotion Organisation invites sealed quotations for the items as shown in the annexure "X" from manufacturers/their distributors/dealers, Govt. Co-operative Stores/Govt. Agencies/MSEs including MSEs owned by SC/ST entrepreneurs. Procurement from the MSEs including MSEs owned by SC/ST entrepreneurs will be made as per guidelines and directions issued by Ministry of Micro, Small and Medium Enterprises, Udyog Bhawan, New Delhi.

2. Firms, who fulfill the following criteria should apply:

i) The firm should have at least three years of experience of supplying the above mentioned items in at least 3(three) Government Ministries/Department, in each item applied.

ii) The turnover of the firm should be at least 14 (fourteen) lakhs per annum during the last three financial years for the items mentioned.

iii) The firm should not have been blacklisted by any Ministry/Department/ of the Government of India or ITPO.

iv) The clause no. 2(i) and 2(ii) related to three years experience and turnover will not be applicable on Govt. Cooperative Stores/Govt. Agencies/MSEs including MSEs owned by SC/ST.

3. Sealed quotations should be addressed to Dy Manager/Sr. Manager (Stores) and put in the Tender Box kept in Stores Division, ITPO, Pragati Maidan, New Delhi – **110001 latest by 24th Oct. 2013 at 3.00 pm.. Quotations** received after stipulated date 1time shall not be entertained. The quotations will be opened on the same date at 3.30 pm in Stores Division, ITPO, Pragati Maidan, New Delhi, in the presence of the interested tenderers or their representatives who may like to be present.

4. The earnest money of Rs. 1250.00 (One thousand two hundred fifty only) and tender document fee of Rs. 210.00 (two hundred ten only) (if applicable) will be deposited by the tenderer/applicant in the form of bank draft in favour of India Trade Promotion Organisation, New Delhi along with the quotation. The Govt. Cooperative Stores/Govt. Agencies/MSEs including MSEs owned by SC/ST are exempted from paying the earnest money/tender document fee. The tender document can also be taken from Stores

Division, ITPO or downloaded from ITPO's Website. The tender document fee (if applicable) will be non-refundable. The tender application without EMD will not be accepted, however, EMD of unsuccessful tenderers will be refunded after finalization of order.

5. The following terms and conditions may be kept in view while submitting the bids:

a) The firm/supplier should be in a position to supply the items mentioned, on very short notice as and as and when required.

b) The items should be delivered to ITPO, at Gate No. 1, Stores Division, ITPO, Pragati Maidan, New Delhi.

c) The owner/firm should be available on his own direct telephone (office as well as residence) and also on mobile phone. The mobile number may also be given. The firm should be in a position to provide the items on Saturday/Sunday/Holidays also, if required. The firm should have their office/showroom in Delhi/NCR.

d) No request for escalation of rates would be entertained after the approval of the rates.

e) The items should be of standard make. In case it is noted that the items are not of standard make, it would be open for the ITPO to cancel the contract forthwith & forfeit the EMD.

f) The firm must be registered with Delhi VAT Tax Department.

g) The firm/company should submit the duly attested photocopies of documents related to PAN Number, TIN Number, undertaking in favour of eligibility criteria mentioned in para 2 above.

h) Incomplete quotations in any manner will not be accepted and are liable to be rejected.

6. *Tenderers may please quote their unconditional rates strictly as per list of items mentioned. Cutting / overwriting, if any, should be countersigned. These rates must be applicable for a period of one year i.e. up to 31-03-2014. After scrutiny of the party/parties, ITPO will issue order for supply of above items, as per requirement.*

7. India Trade Promotion Organisation reserves the right to accept or reject any tender in full or in part without assigning any reason thereof. India Trade Promotion Organization also reserves its right to give preference to MSEs including MSEs owned by SC/ST, as per guidelines of and directions issued by Ministry of Micro, Small and Medium Enterprises, Udyog Bhawan, New Delhi – 110011.

Yours faithfully,

(S.K. Goel)
Dy Manager (Stores)

LIST OF ITEMS

S.N.	COOKING ITEMS	Price range (Rs.)
1	Degchi Iron full size with lidOne 1200-1500	
2	Degchi Iron full size with lidOne 1500-2000	
3	Bucket GI 2, Gallon CapacityOne 750-1000	
4	Tub ironOne 900-1200	
5	KnivesOne 100-150	
6	Tawa ironOne 1000-1300	
7	Chekla Belan WoodenOne 300-500	
8	Chimta, ironOne 70-100	
9	Karchhi One 200-300	
10	Parat BrassOne 2500-3000	
11	Jharna IronOne 300-500	
12	MasaladaniOne 300-500	
13	Meat Safe One 1200-1500	
14	Karahi IronOne 200-500	
15	Atta ChalniOne 80-100	
16	Lota Brass with Iron HandleOne 300-450	
17	Taraju (Sale)One 2500-300	
18	Weight for TarajuOne 1500-200	
19	Basket Ration/ChapatiOne 200-400	
20	Kettle aluminium – 12 inchesOne 300-500	
21	Milk container, 5 ltr.One 500-700	
22	Hamam DastraOne 500-700	
23	Idly vessels with trays for iddliesOne 2000-2500	
	COTS	
24	Cots with Ply 6 ft. x 3 ft. One 1500-2000	
	DHOBI TOOLS	
25	Iron PressOne 1500-2000	
26	Tubs, washing oval, 8 gallonOne 2500-3000	
27	White cotton cloth in 20 mtr lengthOne2000-2500	
	BARBAR TOOLS	
28	Scissors One piece200-250	
29	Electric hair cutting machine One piece 1200-1500	
30	RazorOne 100-150	
31	Hair Brush One 300-400	
32	Saving brushOne 150-250	
33	Comb plastic with thin teethOne 100-150	