

INDIA TRADE PROMOTION ORGANISATION
(A GOVT. OF INDIA ENTERPRISES)

No.195-ITPO(01)/Tech./2014

Dated 17-06-2014

TENDER NOTICE

On behalf of Chairman & Managing Director, India Trade Promotion Organisation (ITPO), Senior Manager (Tech.), ITPO, Room No. 216, Pragati Bhawan, Pragati Maidan, New Delhi – 110001 invites sealed tender for the following works from the specialized firms dealing in the fields.

S.No	Name of work	Duration of Contract	Estimated Cost for one year Rs.	Performance guarantee deposit (to be deposited before award of contract.
2.**	Silk Screen Printing on Cloth	2 year	Rs.14,00,000.00	5%
5.	Silk Screen Printing on Certificates	2 years	Rs.40,000.00	5%

- 1) The Financial & Technical bids are to be submitted separate envelopes indicating “**Financial Bid**’ and “**Technical Bid**’.
- 2) Last date for submission of Bids is 23-6-2014 by 1.00 pm. Positively in Room No. 216 2nd floor, Pragati Bhawan, Pragati Maidan New Delhi – 110001. The Bids received after the stipulated date/time will not be entertained.
- 3) The Technical Bid will be opened on 23-6-2014 at 3.00 pm.

**** The cost of tender form is Rs.500/- to be submitted through Demand Ddraft with the (TECHNICAL BID) in favour of ‘India Trade Promotion Organisation, New Delhi’.**

In case of any clarification, please contact Senior Manager (Technical), ITPO, Room No.216, Pragati Bhawan, Pragati Maidan, New Delhi – 110001 on any working day (Monday to Friday) from 10.00 am to 6.00 pm.

Senior Manager (Technical Division)

**Tender Form for Silk Screen Printing on Cloth –
IITF, Commodity Fairs & Exhibition/Participation abroad**

S.No. Item of work

**Rate(Rates should be given in
Figures & words both)**

1. Silk Screen Printing on Cloth.

a. Printing of Textile Graphics Size(0.9Mx0.9M) including processing:

<u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
11 to 25 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
26 to 100 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
101 & onwards. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each

b.

<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
11 to 25 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
26 to 100 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
101 & onwards. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each

c.

<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
11 to 25 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
26 to 100 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
101 & onwards. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each

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d. <u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
11 to 25 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
26 to 100 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
101 & onwards.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each

e. <u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
11 to 25 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
26 to 100 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
101 & onwards.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each

2. **Supply of fabric and fabrication of textile panel graphics ready size (0.97 mtr. x 2.40mtrs. with 10cm nefa on top and bottom):**

Terrycot cloth(60%40%)	Rate.....per unit
(without printing)	(in words)Rate.....per unit

Gara(without printing)	Rate.....per unit
	(in words)Rate.....per unit

3. **Printing of Textile Graphics panel size: 0.97mtr. x 2.40mtrs. included processing for both line and half tone designs:**

a. <u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
11 to 25 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
26 to 100 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
101 & onwards.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each

b.	<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
c.	<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

4. **Fabrication & supply of textile bunting 0.9 X 7.00 mtrs. Ready size: 5cms nefa on top & bottom & providing cotton ribbon on top & bottom.**

- Terrycot cloth(60%40%) without printing Rate per unit Rs._____
(in words) Rate per unit Rs._____
- Gara Cloth without printing Rate per unit Rs._____
(in words) Rate per unit Rs._____

5. **Printing of Textile Graphics size: 0.9mt. x 7mtrs. including processing:**

- a. Single colour printing**
- | | <u>Line</u> | <u>Halftone</u> |
|----------------|-------------------------|------------------------|
| 1 to 10 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 11 to 25 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 26 to 100 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 101 & onwards. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
- b. Two colour printing**
- | | <u>Line</u> | <u>Halftone</u> |
|----------------|-------------------------|------------------------|
| 1 to 10 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 11 to 25 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 26 to 100 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 101 & onwards. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
- c. Three colour printing**
- | | <u>Line</u> | <u>Halftone</u> |
|----------------|-------------------------|------------------------|
| 1 to 10 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 11 to 25 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 26 to 100 Nos. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |
| 101 & onwards. | Rs._____ each | Rs._____ each |
| | (in words)Rs._____ each | Rs._____ each |

d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each

e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each

6. Printing on Buntings/Cloth including processing for additional colour:

	<u>Line</u>	<u>Halftone</u>
a.	Single colour single side	Rs._____sq.mtrs.
	(in words)	Rs._____sq.mtrs.
b.	Single colour both side	Rs._____sq.mtrs.
	(in words)	Rs._____sq.mtrs.

7. Printing and Processing charges (for both line & halftone) if the width of the cloth is:

	<u>Line</u>	<u>Halftone</u>
a.	More than 1 mtr. _____%	_____ % above normal rates
b.	More than 2 mtrs. _____%	_____ % above normal rates
c.	More than 3 mtrs. _____%	_____ % above normal rates
d.	Above 4 mtrs. _____%	_____ % above normal rates

7 a. Charges for supply and fabrication Rate per Unit Rs._____
Small flag pole textile buntings (in words)Rate per Unit Rs._____
In terrycot cloth(60%40%) size:
110cm x 2mtrs. X 2 folded from
(ready size 55 cm x 2 mtrs.)one side 10cm nefa on top & bottom

Printing of small pole textile bunting in terrycot cloth (60% x 40%) size
110 cm x 2 mtrs (ready size 55 cm x 2 mtrs.)

7 b. a.	<u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
b.	<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
c.	<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

7 c. Charges for supply and fabrication Rate per Unit Rs._____
 Small flag pole textile buntings (in words)Rate per Unit Rs._____
 In terrycot cloth(60%40%) size:
 110cm x 1 mtrs. X 2 folded from
 (ready size 55 cm x 1 mtrs.)one side 10cm nefa on top & bottom

Printing of small pole textile bunting in terrycot cloth (60% x 40%) size
 110 cm x 1 mtrs (ready size 55 cm x 1 mtrs.)

7 d.	<u>a.</u>	<u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
		1 to 10 Nos.	Rs._____ each	Rs._____ each
		(in words)	Rs._____ each	Rs._____ each
		11 to 25 Nos.	Rs._____ each	Rs._____ each
		(in words)	Rs._____ each	Rs._____ each
		26 to 100 Nos.	Rs._____ each	Rs._____ each
		(in words)	Rs._____ each	Rs._____ each
		101 & onwards.	Rs._____ each	Rs._____ each
		(in words)	Rs._____ each	Rs._____ each

b.	<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
c.	<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

26 to 100 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
101 & onwards.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each

8. Fabrication of flags 2mtrs. ready size using terrycot cloth in assorted shades including heming on top and bottom and one side of the flag and also providing and stitching 2.60mtrs. cotton tape on one side of the flag and stitching on other side
- Rate per Unit Rs._____ (in words)Rate per Unit Rs._____
8. a Fabrication of flags 3 mtrs. ready size using terrycot cloth in assorted shades including heming on top and bottom and one side of the flag and also providing and stitching 3.60 mtrs. cotton tape on one side of the flag and stitching on other side.
- Rate per Unit Rs._____ (in words)Rate per Unit Rs._____
9. Cloth (85/90cms standard width) (Samples to be enclosed with width available) duly stamped and signed by the agency with quality and specifications/its authorized representatives:
- 1) Terrycot(60%40%) Rs._____per mtr. (in words)Rs._____per mtr.
 - 2) Poplin Rs._____per mtr. (in words)Rs._____per mtr.
 - 3) Gara Rs._____per mtr. (in words)Rs._____per mtr.
 - 4) Cotton Gauz/handloom Cloth(1.18 mtrs. width) Rs._____per mtr. (in words)Rs._____per mtr.
 - 5) Organdi Cloth (1.00m width) Rs._____per mtr. (in words)Rs._____per mtr.
 - 6) Canvas Rs._____per mtr. (in words)Rs._____per mtr.
 - 7) Parachutte Rs._____per mtr. (in words)Rs._____per mtr.
 - 8) Silk 40 GSM Rs._____per mtr. (in words)Rs._____per mtr.

10. Sticking (Rate per unit) (Stitching nefa on top & bottom):

- | | | | |
|---|---|--|---|
| - | Height up to
<u>2 mtrs.</u> | Height above 2mtrs.
<u>and up to 5mtrs.</u> | Height above 5mtrs.
<u>and up to 8 mtrs.</u> |
| | Rs._____each
Rs.(in words)_____ | Rs._____each
(in words)Rs._____ | Rs._____each
(in words)Rs._____ |
| - | Height above 8 mtrs.
<u>and up to 11 mtrs.</u> | Height above 11mtrs.
<u>and up to 14mtrs.</u> | Height above 14mtrs.
<u>and up to 17 mtrs.</u> |
| | Rs._____each
Rs.(in words)_____ | Rs._____each
Rs.(in words)_____ | Rs._____each
Rs.(in words)_____ |
| - | Height above 17mtrs. and up to 20mtrs. | | Rs._____each
Rs.(in words)_____ |

11.. Dying of Cloth:

- | | | |
|---|-----------------|--|
| - | Up to 50 mtrs. | Rs._____each
(in words)Rs._____each |
| - | Up to 100 mtrs. | Rs._____each
(in words)Rs._____each |
| - | Up to 200 mtrs. | Rs._____each
(in words)Rs._____each |
| - | Up to 300 mtrs. | Rs._____each
(in words)Rs._____each |
| - | Up to 400 mtrs. | Rs._____each
(in words)Rs._____each |

12. Calendaring of Cloth

Rs._____per mtr.
(in words)Rs._____per mtr.

13. Miscellaneous Items:

- | | | |
|-----|------------------------------------|---|
| i) | Linear Stitching (per mtr.) | Rs._____each
(in words)Rs._____each |
| ii) | Providing nylon rope
(per mtr.) | $\frac{1}{4}$ " thick
Rs._____per mtr.
(in words)Rs._____per mtr. |
| | | $\frac{1}{2}$ " thick
Rs._____per mtr.
(in words)Rs._____per mtr. |

- | | | |
|-------|--|--|
| | $\frac{3}{4}$ " thick | Rs._____per mtr.
(in words)Rs._____per mtr. |
| | 1" thick | Rs._____per mtr.
(in words)Rs._____per mtr. |
| iii) | Providing eyelets(brass) $\frac{3}{4}$ " dia | Rs._____each
(in words)Rs._____each |
| | (Aluminium) $\frac{3}{4}$ " dia | Rs._____each
(in words)Rs._____each |
| iv) | Providing & Fixing 6mm thermocol
0.90 x 0.90 mtr.
0.50 x 1.75 mtr. | Rs._____
(in words) Rs._____
Rs._____
(in words) Rs._____ |
| | Providing & Fixing 12mm thermocol
0.90 mtr. X 0.90 mtr. | Rs._____
(in words)Rs._____ |
| v) | Providing & fixing 1" brass bell | Rs._____each
(in words)Rs._____each |
| | Providing & fixing $\frac{1}{2}$ " brass bell | Rs._____each
(in words)Rs._____each |
| vi) | Providing & fixing 1" Velcro wide
(per mtr.) | Rs._____each
(in words)Rs._____each |
| | Providing & fixing 2" Velcro wide
(per mtr.) | Rs._____each
(in words)Rs._____each |
| vii) | Providing aluminium tube
$\frac{3}{4}$ " (16 gauge) per mtr. | Rs._____each
(in words)Rs._____each |
| viii) | Providing painted
knob of 3" size
(To fit $\frac{3}{4}$ " tube) | Rs._____each
(in words)Rs._____each |
| ix) | Providing and fixing powder coated rust proof iron ring of: | |
| - | 50cm (6mm thick) dia | Rs._____each
(in words)Rs._____each |

- 60cm (6mm thick) dia Rs._____ each
(in words)Rs._____ each
 - 80cm (8mm thick) dia Rs._____ each
(in words)Rs._____ each
 - 100cm (8mm thick) dia Rs._____ each
(in words)Rs._____ each
- x) Providing and fixing powder coated rust proof iron square of:
- 50cm (6mm thick) dia Rs._____ each
(in words)Rs._____ each
 - 60cm (6mm thick) dia Rs._____ each
(in words)Rs._____ each
 - 80cm (8mm thick) dia Rs._____ each
(in words)Rs._____ each
 - 100cm (8mm thick) dia Rs._____ each
(in words)Rs._____ each

Terms & Conditions:

1. **The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
2. ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reasons what so ever.
3. Time period for execution of the job will be seven days or as indicated in the work order
4. Material is to be delivered to Exhibition Stores of ITPO along with original challan (document showing delivery). Bill to be submitted in triplicate with duplicate challan within 15 days after satisfactory completion of the job and delivery of the materials in ITPO Stores.
5. The payment will be made on the basis of actual print area printed considering the width of cloth as one element and height of the print area as other element i.e. if the design is 30cm x 30cm the payment will be made on the basis of width of the cloth x 30cm. The width of cloth means width of cloth used for printing purpose.

6. The colour processing charges should include cost of screen, negative positive scanning etc.
7. The colours to be used for silk screen printing must be fast and permanent. No payment will be made in case any of the bunting/flag gets faded or colour runs down when used in exposed conditions.
8. Sample design printed on cloth should be enclosed with the quotation form. (Design will be supplied by ITPO).
9. While quoting the rate for cloth the width of cloth available in particular category should be mentioned.
10. The sample of cloth to be used has to be attached along with the quotation.
11. The rates will be valid up to **30th June 2016**.
12. Tax as applicable under VAT shall be deducted.
13. Income Tax at source shall be deducted as per rules.
14. .In case any clarification the quotationer may contact M(Design & Display), Room No.216 before quoting the rates.
15. The panelty of 10% will be imposed for poor and unsatisfactory performance and in case of non performance ITPO can get the work done through third party on their cost. However, decision of CMD, ITPO will be final & binding.

I/we agree with the above terms & conditions.

Note:

All the items/rates must be filled; incomplete quotations will not be accepted.

The art work will be supplied by ITPO in small format. Agency/Printer is required to below up as per desired size for undertaking the job at his expense.

Signature_____

Name_____

Designation_____

Firm's Name & Address_____

Telephone No._____

Technical Bid

Pre-qualification criteria

1. Average Annual Financial turnover during the last 3 years should be atleast 30% of the estimated cost.(Auditor's balance sheet to be attached.

2. Experience having successfully completed similar works Silk Screen Printing on Cloth. (Silk Screen Printing on cloth should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.
 - a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or
 - b. Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

Or
 - c. One similar completed work costing not less than the amount equal to 80% of the estimated cost.

3. In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities.

FORM

1. Copy of the Registration Certificate of the VAT/PAN No. / TIN No.(Proof to be attached).....
2. Year of establishment.....
3. Details of equipment facilities available for executing the work.....
4. Name & Address of the partner/proprietor/Director.....
5. Full time man power available on the pay role.....
6. It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

Telephone No.....

Tender Form for “Silk Screen Printing on Certificates/Placards” for IITF and Commodity Fairs.

<u>S.No.</u>	<u>Item of work</u>	<u>Rate</u>	
1.	Printing of certificates for award winners and participants in the ready size of 28cm X 35cm including of logo in metallic colours i.e. gold, silver, copper and bronze and text in black or any other non-metallic colour including using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM. (Attach samples of paper)	(i)	(ii)
	a) If quantity is 1 to 5	Rs.....each	Rs.....each
	b) If quantity is 6 to 10	Rs.....each	Rs.....each
	c) If quantity is 11 to 20	Rs.....each	Rs.....each
	d) If quantity is 21 to 50	Rs.....each	Rs.....each
	e) If quantity is 51 to 100	Rs.....each	Rs.....each
	f) If quantity is 101 to 200	Rs.....each	Rs.....each
	g) If quantity is above 200	Rs.....each	Rs.....each
2.	Printing of certificate as above in the size of 28cm X 35cm in two colours i.e. logo in any colour but not metallice colours using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.	(i)	(ii)
	a) If quantity is 1 to 5	Rs.....each	Rs.....each
	b) If quantity is 6 to 10	Rs.....each	Rs.....each
	c) If quantity is 11 to 20	Rs.....each	Rs.....each
	d) If quantity is 21 to 50	Rs.....each	Rs.....each
	e) If quantity is 51 to 100	Rs.....each	Rs.....each
	f) If quantity is 101 to 200	Rs.....each	Rs.....each
	g) If quantity is above 200	Rs.....each	Rs.....each
3.	Printing of certificates for award winners and participants in the ready size of 18cm x 26cm including of logo in metallic colours i.e. gold, silver, copper & bronze and text in black or any single colour including using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.	(i)	(ii)
	a) If quantity is 1 to 5	Rs.....each	Rs.....each
	b) If quantity is 6 to 10	Rs.....each	Rs.....each
	c) If quantity is 11 to 20	Rs.....each	Rs.....each
	d) If quantity is 21 to 50	Rs.....each	Rs.....each
	e) If quantity is 51 to 100	Rs.....each	Rs.....each
	f) If quantity is 101 to 200	Rs.....each	Rs.....each
	g) If quantity is above 200	Rs.....each	Rs.....each

4. Printing of certificates as above in the size of 18cm X 26cm in two colours i.e. logo in any colour but not metallic colour using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

5. Printing of Certificate for award winners and participants in the ready size of 23cm X 27.5cm including of logo in metallic colours i.e. gold, silver, copper & bronze and text in black or any other single colour including using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

6. Printing of Certificates as above in the size of 23cm X 27.5cm in two colours i.e. logo in any colour but not metallic using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

7. Charges for addl. Impression/colour

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

8. Painting on A 4 size in 2 colour but not metallic colour using best quality of

(i) Imported magno art card
300 GSM (ii) Imported textured white/
Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

9. Charges for addl. Impression on A 4 size.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

9(a) Cover folder for Certificates

(I) Size 58.5 cm. W x 37 cm H with 1 fold in centre (width)

Folder flap (pocket of 4" ht. x 1 1/4 W

Printing of logo on cover in 2 colours - 1 metallic colours
1 others

(i)	Imported magno art card	300 gsm
(ii)	Imported textured white/coloured papers (attach sample of paper)	300 gsm

(II)

Size 38.5 cm. W x 28 cm H with 1 fold in centre (width)

Folder flap (pocket) of 4" ht. x 11 ¼ W

Printing of logo on cover in 2 colours. - 1 metallic colours
1 others

- | | | |
|------|---|---------|
| (i) | Imported magno art card | 300 gsm |
| (ii) | Imported textured white/coloured papers
(attach sample of paper) | 300 gsm |

10. Charges for preparing art work based on ITPO Design:

- | | | |
|----|--------------|-------------|
| a) | Bilingual | Rs.....each |
| b) | Only English | Rs.....each |
| c) | Only Hindi | Rs.....each |

11. Supply of placard in the size of 38cm x 28cm
(paper size) using ivory sheet of 300 GSM including
Printing four straight lines in white colour and
Providing three creases as per art work supplied.
The rate includes the cost of paper and printing

Rs.....each

.....5/-

Terms & Conditions:

1. **The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
2. ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reasons what so ever.
3. The printing is required to be done by silk screen process.
4. The execution has to be done as per our specification and design.
5. The ITPO shall provide only the design concept.
6. **The rate shall be valid up to 30th June 2016.**
7. Since it is a prestigious job the quality has to be of high standard. If the certificate is not found up to the mark the same will be rejected straight way.
8. Sample design printed on paper should be enclosed with the quotation form. (Design will be supplied by ITPO).
9. The penalty of 10% will be imposed for poor and unsatisfactory performance and in case of no performance ITPO can get the work done through third party on their cost. However, decision of CMD, ITPO will be final & binding.
10. Tax deducted at source will be deducted as per rules as Govt.
11. VAT as applicable under rules of Govt.

Signature.....
Name.....
Designation.....
Name of the Firm.....
Address.....
.....
Phone No.....

Technical Bid

Pre-qualification criteria

- 1 Average Annual Financial turnover during the last 3 years should be atleast 30% of the estimated cost.(Auditor's balance sheet to be attached.
- 2 Experience having successfully completed similar works Silk Screen Printing on Certificate. (Silk Screen Printing on Certificate should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.
- 3 In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities.

FORM

1. Copy of the Registration Certificate of the VAT/PAN No. / TIN No.(Proof to be attached).....
2. Year of establishment.....
3. Details of equipment facilities available for executing the work.....
4. Name & Address of the partner/proprietor/Director.....
5. Full time man power available on the pay role.....
6. It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

Telephone No.....