

## NOTICE INVITING EXPRESSION OF INTEREST [EOI]

India Trade Promotion Organisation [ITPO] needs to outsource Temporary Employees from reputed Recruitment Agency which complies with all the applicable provisions of EPFS 1952 and EPS 1995, whereby, ITPO' s commitment as the Principal Employer is safeguarded.

In view of the above said need and consideration, Expression of Interest [EOI] is invited from reputed Recruitment Agencies which can demonstrate in their EOI that they are EPFS 1952 and EPS 1995 compliant, and are in a position to offer the services of following categories of temporary employees, during ITPO' s selected trade fairs (**Girl/Boy Guides should be Graduates and less than 25 years of age. Preference will be accorded to persons having trade fair experience.**):

1. Assistant Editor (Hindi)
2. Girl & Boy Guides
3. Announcer
4. PR Assistant
5. Proof Reader (Hindi)
6. Field Assistants
7. Ticket Sellers
8. Stiller or Mini-stiller Drivers
9. Truck Driver
10. Conservancy Supervisor
11. Plumber

The EOI to be submitted by interested agencies need to mention all the applicable rates/charges for each category of employees.

EOIs complete in all respects including profile of the agency, details of registered status and its clientele etc., should reach the Senior Manager, Administration Division, India Trade Promotion Organisation, Pragati Bhawan, Pragati Maidan, New Delhi - 110 001, at the latest by 3:00 PM on 11.08.2014.