

INDIA TRADE PROMOTION ORGANISATION
(A GOVT. OF INDIA ENTERPRISES)

No.195-ITPO(01)/Tech./2014

Dated 25-4-2014

TENDER NOTICE

On behalf of Chairman & Managing Director, India Trade Promotion Organisation (ITPO), Senior Manager (Tech.), ITPO, Room No. 216, Pragati Bhawan, Pragati Maidan, New Delhi – 110001 invites sealed tender for the following works from the specialized firms dealing in the fields.

S.No	Name of work	Duration of Contract	Estimated Cost for one year Rs.	Performance guarantee deposit (to be deposited before award of contract.
1.**	Digital Printing + Vinyl Cut Letters + Fixing/Removing of Road Sign Boards	2 years	Rs.60,00,000.00	5%
2.**	Silk Screen Printing on Cloth	2 year	Rs.14,00,000.00	5%
3.**	Fixing/Removing of Hangings/Banners/Hoardings	2 year	Rs.2,00,000.00	5%
4.**	Photo Coverage	2 year	Rs.2,75,000.00	5%
5.	Silk Screen Printing on Certificates	2 years	Rs.31,000.00	5%
6.	Calligraphy on Certificates	2 years	Rs.39,000.00	5%
7.	Repair/ Renovation of Statues	2 years	Rs.35,000.00	5%

- 1) The Financial & Technical bids are to be submitted separate envelopes indicating “**Financial Bid**” and “**Technical Bid**”.
- 2) Last date for submission of Bids is 12-5-2014 by 1.00 pm. Positively in Room No. 216 2nd floor, Pragati Bhawan, Pragati Maidan New Delhi – 110001. The Bids received after the stipulated date/time will not be entertained.
- 3) The Technical Bid will be opened on 12-5-2014 at 3.30 pm.

**** The cost of tender form is Rs.500/- to be submitted through Demand Ddraft with the (TECHNICAL BID) in favour of ‘India Trade Promotion Organisation, New Delhi’.**

In case of any clarification, please contact Senior Manager (Technical), ITPO, Room No.216, Pragati Bhawan, Pragati Maidan, New Delhi – 110001 on any working day (Monday to Friday) from 10.00 am to 6.00 pm.

Senior Manager (Technical Division)

TENDER FORM

FOR DIGITAL PRINTING + VINYL CUT LETTERS + ROAD SIGN BOARDS

S.No.	Item of work	Rate per sq.ft (Rs.)	Rate per sq.ft (Rs.)
A)	DIGITAL PRINTING ON FOLLOWING MEDIA	Inkjet Printing	Solvent
1.	Backlit Vinyl (50 micron)		
2.	Frontlit Vinyl (50 micron)		
3.	Lamination Matt / Gloss		
4.	Backlit Film Indoor/Outdoor (50 micron)		
5.	PVC sheet (50 micron)		
6.	High Gloss paper(50 micron)		
7.	Inkjet Coated Canvas (12 mill)		
8.	Frontlit Flex (10 to13 OZ) (3 to 4 pass 180 DPI)		
9.	Black-out flex		
10.	Double side printing flex		
11.	Backlit Flex (18 to 20 OZ)		
12.	Cloth - Terrycot		
13.	Cloth – Cotton		
14.	Mesh printing		
15.	Archival Paper		
B)	STRETCHING/FIXING & FABRICATION OF FRAMES	Rate per sq.ft (Rs.)	
13.	Mounting / Pasting Digital Prints on required surface		
14.	Stretching of canvas/ flex on frame (frame on rent) and removing & fixing that frame at site.		
a)	Up to the height of 10 ft.		
b)	Above 10 ft.		
		Rate each (Rs.)	
15.	Providing eyelids		
i)	Brass		
ii)	Aluminum		
		Rate per mtr (Rs.)	
16.	Providing nylon rope		
i)	(5 mm thickness)		
ii)	(3 mm thickness)		
		Rate per sq.ft. (Rs.)	
17.	Backlit Box		
i)	Providing backlit boxes of powder coated 26 gage MS sheet		

ii)	Providing and fixing electrical fixtures such as tube lights, starters , chokes, necessary wiring of reputed brands such as Phillips/Crompton/ Bajaj etc. (ISI Mark)		
iii)	Maintenance of these backlit boxes for period of one year including removing and fixing		
C)	SUPPLY OF BASE MATERIAL FOR MOUNTING/ PASTING (ON ACTUAL SIZE BASIS)	Rate per sq.ft (Rs.)	
1.	Sunbaord 3mm		
2.	Sunbaord 2 mm		
3.	Sun board other than white – 3 mm		
4.	Acrylic clear 3 mm		
5.	Acrylic Milky 3 mm		
6.	Acrylic coloured opque 3 mm		
7.	Acrylic coloured transparent 3 mm		
8.	Hard Board/MDF/ 6mm		
9.	Foam Board		
10.	Aluminium composit panel 3 mm / 4 mm		
D)	VINYL CUT LETTERS	Rate per sq. ft. (Rs.)	
1.	Supply & fixing of computer cut graphics/international symbol/letters per colour of superior quality.		
a)	Reflector vinyl		
b)	Colourd vinyl		
c)	Metallic finish		
d)	Mirror finish		
e)	Glass eteching finish		
2.	Supply & fixing of computer cut letters/graphics (Direct or reverse) of		
a)	3mm aluminum composite sheet		
b)	2mm mirror acrylic sheet		
3.	Fixing of graphics/letters above 10ft high% of item 1 above	
4.	Fixing of sun board duly pasted with computer cut graphics/letters at site (only fixing charges of sun board)	Per board (below 10' height) (Rs.)	per board (above 10' height) (Rs.)
	Size of the Board		
	Up to 4' x 4'		
	Up to 4' X 8'		

		Per sq.ft.without cut letter (Rs.)				
5.	Supply of Flex after fixing on a metal back frame of various sizes prior to fix vinyl cut letters. Cost of frame and fixing at site at Pragati Maidan will be borne by the contractor. Stability of the frame will be responsibility of the Contractor					
6.	Pasting of self adhesive vinyl sheet on required surface				Rate per mtr. (Rs.)	
E)	Road Sign Boards				Rate per sq.ft. (Rs.)	
a)	Plastic emulsion/acrylic paint					
b)	Synthetic enamel paint					
c)	Metallic paint silver/gold					
F)	Fixing/Removal of Road Sign Board/Frames					
Name of the items	If no. of board per day 1-5	If no. of board per day 6-10	If no. of board per day 11-20	If no. of board per day 21-30	If no. of board per day 30-40	If no. of board per day 40 & above
	Rs...each	Rs...each	Rs...each	Rs...each	Rs...each	Rs...each
<u>A. fixing and removal of Frames</u> 1) Road Sign (27"x48") 2) 3'x5' frame 3) 4'x8' frame including cartage from dormitory to site						
<u>B.Fixing and removal of Board</u> 1. Road Sign (27"x48") 2. 3'x5' frame 3. 4'x8' frame including cartage from site to dormitory						

Terms & Conditions:

1. **The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
- 2 ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reason what so ever.
- 3 The agency should collect the work order from ITPO office shall deliver the goods to Stores / Site
- 4 **(For Digital Printing)** Printed samples for Media for Digital Printing for each item Sr. No. 1 to 12 may be enclosed alongwith the quotation. (Design will be supplied by ITPO)
- 5 **Sub-standard material will be rejected out-rightly. The colour fastness of the prints is the responsibility of the agency for indoor and outdoor works till they are fixed at site for one year. The signage will have to be fabricated again at the expence of the contractor in case it fades/torn**
6. **ITPO will provide space area for storing frames/boards etc. for works related to ITPO events. -- 10days before the event and 4 days after the close of the event.**
- 7 The mounted material for sending to exhibitions abroad needs to be wrapped in polythene. In case of roll in sturdy cardboard box.
8. **(For Vinyl Cut Letters)** The payment of graphic and cut letters will be made as per actual size of graphic or line containing letters. In case of single line the height of letters and the length of the line will be measured and more than one line the height of all lines including space between multiply with longest line will be measure.
- 8(a) In case of old surface the agency has to clean the surface remove old letters if any before fixing new ones.
9. All the material used by the agencies should be good quality and it will be responsibility to replace repair if the vinyl peel off or discoloured with one year.
10. **(Fixing & removal of Road Sign Boards).** Cartage of the road sign boards To & Fro Store area at near Gate- 1 to site will be responsibility of the agency.
11. The panely of 5% will be imposed for poor and unsatisfactory performance and in case of non performance ITPO can get the work done through third party on their cost. However, decision of CMD, ITPO will be final & binding.

12. The payment will be made on the basis of actual size (Rates should include the wastage). No payment will be made if the job is not carried out as per specifications/ instructions given.
13. Maintenance of the signages “frontlit and backlit on vinyl, flex, etc. for the duration of the event (in case of exhibitions) and for permanent signages, till they are required to be changed is the responsibility of the agency (for one year.)
- 14 The rates will be valid up to **30th June’ 2016.**
15. **Rates quoted should be exclusive of taxes.**

Signature.....

Name/Designation

Name of the Firm.....

Address.....

.....

Tel. No.....

Mobile No.....

Date.....

Pre-qualification criteria

1. Average Annual Financial turnover during the last 3 years should be atleast 30% of the estimated cost. (Auditor's balance sheet/C/A Certificate to be attached.)

2. Experience having successfully completed similar works(Digital printing should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.

a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or

b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.

3. In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities. (As per form attached).

FORM

1. Copy of the Registration Certificate of the VAT/PAN No. / TIN No. (Proof to be attached).....

2. Year of establishment.....

1. Details of equipment facilities available for executing the work.....

2. Name & Address of the partner/proprietor/Director

a) Office

b) Works

3. Full time man power available on the pay role.....

4. It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

Telephone No.....

**Tender Form for Silk Screen Printing on Cloth –
IITF, Commodity Fairs & Exhibition/Participation abroad**

S.No. Item of work

**Rate(Rates should be given in
Figures & words both)**

1. Silk Screen Printing on Cloth.

a. Printing of Textile Graphics Size(0.9Mx0.9M) including processing:

<u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
11 to 25 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
26 to 100 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
101 & onwards. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each

b. Two colour printing

<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
11 to 25 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
26 to 100 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
101 & onwards. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each

c. Three colour printing

<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
1 to 10 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
11 to 25 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
26 to 100 Nos. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each
101 & onwards. (in words)	Rs._____ each Rs._____ each	Rs._____ each Rs._____ each

d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

2. Supply of fabric and fabrication of textile panel graphics ready size (0.97 mtr. x 2.40mtrs. with 10cm nefa on top and bottom):

Terrycot cloth(60%40%) (without printing)	Rate.....per unit (in words)Rate.....per unit
Gara(without printing)	Rate.....per unit (in words)Rate.....per unit

3. Printing of Textile Graphics panel size: 0.97mtr. x 2.40mtrs. included processing for both line and half tone designs:

a.	<u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

b.	<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
c.	<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each

4. **Fabrication & supply of textile bunting 0.9 X 7.00 mtrs. Ready size: 5cms nefa on top & bottom & providing cotton ribbon on top & bottom.**

- Terrycot cloth(60%40%) without printing Rate per unit Rs._____
(in words) Rate per unit Rs._____
- Gara Cloth without printing Rate per unit Rs._____
(in words) Rate per unit Rs._____

5. **Printing of Textile Graphics size: 0.9mt. x 7mtrs. including processing:**

a.	<u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
b.	<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
c.	<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

6. Printing on Buntings/Cloth including processing for additional colour:

		<u>Line</u>	<u>Halftone</u>
a.	Single colour single side	Rs._____ sq.mtrs.	Rs._____ sq.mtrs.
	(in words)	Rs._____ sq.mtrs.	Rs._____ sq.mtrs.
b.	Single colour both side	Rs._____ sq.mtrs.	Rs._____ sq.mtrs.
	(in words)	Rs._____ sq.mtrs.	Rs._____ sq.mtrs.

7. Printing and Processing charges (for both line & halftone) if the width of the cloth is:

		<u>Line</u>	<u>Halftone</u>
a.	More than 1 mtr.	_____ %	_____ % above normal rates
b.	More than 2 mtrs.	_____ %	_____ % above normal rates
c.	More than 3 mtrs.	_____ %	_____ % above normal rates
d.	Above 4 mtrs.	_____ %	_____ % above normal rates

7 a. Charges for supply and fabrication Rate per Unit Rs._____
 Small flag pole textile buntings (in words)Rate per Unit Rs._____
 In terrycot cloth(60%40%) size:
 110cm x 2mtrs. X 2 folded from
 (ready size 55 cm x 2 mtrs.)one side 10cm nefa on top & bottom

Printing of small pole textile bunting in terrycot cloth (60% x 40%) size
 110 cm x 2 mtrs (ready size 55 cm x 2 mtrs.)

7 b. a. **Single colour printing** **Line** **Halftone**

1 to 10 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
11 to 25 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
26 to 100 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
101 & onwards.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each

b. **Two colour printing** **Line** **Halftone**

1 to 10 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
11 to 25 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
26 to 100 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
101 & onwards.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each

c. **Three colour printing** **Line** **Halftone**

1 to 10 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
11 to 25 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
26 to 100 Nos.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each
101 & onwards.	Rs._____ each	Rs._____ each
(in words)	Rs._____ each	Rs._____ each

d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each

e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each

7 c. Charges for supply and fabrication Rate per Unit Rs._____
 Small flag pole textile buntings (in words)Rate per Unit Rs._____
 In terrycot cloth(60%40%) size:
 110cm x 1 mtrs. X 2 folded from
 (ready size 55 cm x 1 mtrs.)one side 10cm nefa on top & bottom

Printing of small pole textile bunting in terrycot cloth (60% x 40%) size
 110 cm x 1 mtrs (ready size 55 cm x 1 mtrs.)

7 d. a.	<u>Single colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	11 to 25 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	26 to 100 Nos.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each
	101 & onwards.	Rs._____each	Rs._____each
	(in words)	Rs._____each	Rs._____each

b.	<u>Two colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
c.	<u>Three colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
d.	<u>Four colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	26 to 100 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	101 & onwards.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
e.	<u>Five colour printing</u>	<u>Line</u>	<u>Halftone</u>
	1 to 10 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each
	11 to 25 Nos.	Rs._____ each	Rs._____ each
	(in words)	Rs._____ each	Rs._____ each

26 to 100 Nos.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each
101 & onwards.	Rs._____each	Rs._____each
(in words)	Rs._____each	Rs._____each

8. Fabrication of flags 2mtrs. ready size using terrycot cloth in assorted shades including heming on top and bottom and one side of the flag and also providing and stitching 2.60mtrs. cotton tape on one side of the flag and stitching on other side

Rate per Unit Rs._____ (in words)Rate per Unit Rs._____

8. a Fabrication of flags 3 mtrs. ready size using terrycot cloth in assorted shades including heming on top and bottom and one side of the flag and also providing and stitching 3.60 mtrs. cotton tape on one side of the flag and stitching on other side.

Rate per Unit Rs._____ (in words)Rate per Unit Rs._____

9. Cloth (85/90cms standard width) (Samples to be enclosed with width available) duly stamped and signed by the agency with quality and specifications/its authorized representatives:

- 1) Terrycot(60%40%) Rs._____per mtr. (in words)Rs._____per mtr.
- 2) Poplin Rs._____per mtr. (in words)Rs._____per mtr.
- 3) Gara Rs._____per mtr. (in words)Rs._____per mtr.
- 4) Cotton Gauz/handloom Cloth(1.18 mtrs. width) Rs._____per mtr. (in words)Rs._____per mtr.
- 5) Organdi Cloth (1.00m width) Rs._____per mtr. (in words)Rs._____per mtr.
- 6) Canvas Rs._____per mtr. (in words)Rs._____per mtr.
- 7) Parachutte Rs._____per mtr. (in words)Rs._____per mtr.
- 8) Silk 40 GSM Rs._____per mtr. (in words)Rs._____per mtr.

10. Sticking (Rate per unit) (Stitching nefa on top & bottom):

- | | | | |
|---|---|--|---|
| - | Height up to
<u>2 mtrs.</u> | Height above 2mtrs.
<u>and up to 5mtrs.</u> | Height above 5mtrs.
<u>and up to 8 mtrs.</u> |
| | Rs._____ each
Rs.(in words)_____ | Rs._____ each
(in words)Rs._____ | Rs._____ each
(in words)Rs._____ |
| - | Height above 8 mtrs.
<u>and up to 11 mtrs.</u> | Height above 11mtrs.
<u>and up to 14mtrs.</u> | Height above 14mtrs.
<u>and up to 17 mtrs.</u> |
| | Rs._____ each
Rs.(in words)_____ | Rs._____ each
Rs.(in words)_____ | Rs._____ each
Rs.(in words)_____ |
| - | Height above 17mtrs. and up to 20mtrs. | | Rs._____ each
Rs.(in words)_____ |

11.. Dying of Cloth:

- | | | |
|---|-----------------|--|
| - | Up to 50 mtrs. | Rs._____ each
(in words)Rs._____ each |
| - | Up to 100 mtrs. | Rs._____ each
(in words)Rs._____ each |
| - | Up to 200 mtrs. | Rs._____ each
(in words)Rs._____ each |
| - | Up to 300 mtrs. | Rs._____ each
(in words)Rs._____ each |
| - | Up to 400 mtrs. | Rs._____ each
(in words)Rs._____ each |

12. Calendaring of Cloth

Rs._____per mtr.
(in words)Rs._____per mtr.

13. Miscellaneous Items:

- | | | |
|-----|-----------------------------|--|
| i) | Linear Stitching (per mtr.) | Rs._____ each
(in words)Rs._____ each |
| ii) | Providing nylon rope | Rs._____per mtr.
(in words)Rs._____per mtr. |
| | (per mtr.) | |
| | $\frac{1}{4}$ " thick | |
| | $\frac{1}{2}$ " thick | Rs._____per mtr.
(in words)Rs._____per mtr. |

- $\frac{3}{4}$ " thick Rs._____per mtr.
(in words)Rs._____per mtr.
- 1" thick Rs._____per mtr.
(in words)Rs._____per mtr.
- iii) Providing eyelets(brass) $\frac{3}{4}$ " dia Rs._____each
(in words)Rs._____each
- (Aluminium) $\frac{3}{4}$ " dia Rs._____each
(in words)Rs._____each
- iv) Providing & Fixing 6mm thermocol
0.90 x 0.90 mtr. Rs._____
(in words) Rs._____
0.50 x 1.75 mtr. Rs._____
(in words) Rs._____
- Providing & Fixing 12mm thermocol
0.90 mtr. X 0.90 mtr. Rs._____
(in words)Rs._____
- v) Providing & fixing 1" brass bell Rs._____each
(in words)Rs._____each
- Providing & fixing $\frac{1}{2}$ " brass bell Rs._____each
(in words)Rs._____each
- vi) Providing & fixing 1" Velcro wide
(per mtr.) Rs._____each
(in words)Rs._____each
- Providing & fixing 2" Velcro wide
(per mtr.) Rs._____each
(in words)Rs._____each
- vii) Providing aluminium tube
 $\frac{3}{4}$ " (16 gauge) per mtr. Rs._____each
(in words)Rs._____each
- viii) Providing painted
knob of 3" size Rs._____each
(To fit $\frac{3}{4}$ " tube) (in words)Rs._____each
- ix) Providing and fixing powder coated rust proof iron ring of:
- 50cm (6mm thick) dia Rs._____each
(in words)Rs._____each

- 60cm (6mm thick) dia Rs._____each
(in words)Rs._____each
 - 80cm (8mm thick) dia Rs._____each
(in words)Rs._____each
 - 100cm (8mm thick) dia Rs._____each
(in words)Rs._____each
- x) Providing and fixing powder coated rust proof iron square of:
- 50cm (6mm thick) dia Rs._____each
(in words)Rs._____each
 - 60cm (6mm thick) dia Rs._____each
(in words)Rs._____each
 - 80cm (8mm thick) dia Rs._____each
(in words)Rs._____each
 - 100cm (8mm thick) dia Rs._____each
(in words)Rs._____each

Terms & Conditions:

1. **The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
2. ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reasons what so ever.
3. Time period for execution of the job will be seven days or as indicated in the work order
4. Material is to be delivered to Exhibition Stores of ITPO along with original challan (document showing delivery). Bill to be submitted in triplicate with duplicate challan within 15 days after satisfactory completion of the job and delivery of the materials in ITPO Stores.
5. The payment will be made on the basis of actual print area printed considering the width of cloth as one element and height of the print area as other element i.e. if the design is 30cm x 30cm the payment will be made on the basis of width of the cloth x 30cm. The width of cloth means width of cloth used for printing purpose.

6. The colour processing charges should include cost of screen, negative positive scanning etc.
7. The colours to be used for silk screen printing must be fast and permanent. No payment will be made in case any of the bunting/flag gets faded or colour runs down when used in exposed conditions.
8. Sample design printed on cloth should be enclosed with the quotation form. (Design will be supplied by ITPO).
9. While quoting the rate for cloth the width of cloth available in particular category should be mentioned.
10. The sample of cloth to be used has to be attached along with the quotation.
11. The rates will be valid up to **30th June 2016**.
12. Tax as applicable under VAT shall be deducted.
13. Income Tax at source shall be deducted as per rules.
14. .In case any clarification the quotationer may contact M(Design & Display), Room No.216 before quoting the rates.
15. The panelty of 10% will be imposed for poor and unsatisfactory performance and in case of non performance ITPO can get the work done through third party on their cost. However, decision of CMD, ITPO will be final & binding.

I/we agree with the above terms & conditions.

Note:

All the items/rates must be filled; incomplete quotations will not be accepted.

The art work will be supplied by ITPO in small format. Agency/Printer is required to below up as per desired size for undertaking the job at his expense.

Signature_____

Name_____

Designation_____

Firm's Name & Address_____

Telephone No._____

Technical Bid

Pre-qualification criteria

1. Average Annual Financial turnover during the last 3 years should be atleast 30% of the estimated cost.(Auditor's balance sheet to be attached.

2. Experience having successfully completed similar works Silk Screen Printing on Cloth. (Silk Screen Printing on cloth should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.
 - a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or
 - b. Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

Or
 - c. One similar completed work costing not less than the amount equal to 80% of the estimated cost.

3. In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities.

FORM

1. Copy of the Registration Certificate of the VAT/PAN No. / TIN No.(Proof to be attached).....
2. Year of establishment.....
3. Details of equipment facilities available for executing the work.....
4. Name & Address of the partner/proprietor/Director.....
5. Full time man power available on the pay role.....
6. It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

Telephone No.....

Tender Form for “Silk Screen Printing on Certificates/Placards” for IITF and Commodity Fairs.

<u>S.No.</u>	<u>Item of work</u>	<u>Rate</u>	
1.	Printing of certificates for award winners and participants in the ready size of 28cm X 35cm including of logo in metallic colours i.e. gold, silver, copper and bronze and text in black or any other non-metallic colour including using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM. (Attach samples of paper)	(i)	(ii)
a)	If quantity is 1 to 5	Rs.....each	Rs.....each
b)	If quantity is 6 to 10	Rs.....each	Rs.....each
c)	If quantity is 11 to 20	Rs.....each	Rs.....each
d)	If quantity is 21 to 50	Rs.....each	Rs.....each
e)	If quantity is 51 to 100	Rs.....each	Rs.....each
f)	If quantity is 101 to 200	Rs.....each	Rs.....each
g)	If quantity is above 200	Rs.....each	Rs.....each
2.	Printing of certificate as above in the size of 28cm X 35cm in two colours i.e. logo in any colour but not metallice colours using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.	(i)	(ii)
a)	If quantity is 1 to 5	Rs.....each	Rs.....each
b)	If quantity is 6 to 10	Rs.....each	Rs.....each
c)	If quantity is 11 to 20	Rs.....each	Rs.....each
d)	If quantity is 21 to 50	Rs.....each	Rs.....each
e)	If quantity is 51 to 100	Rs.....each	Rs.....each
f)	If quantity is 101 to 200	Rs.....each	Rs.....each
g)	If quantity is above 200	Rs.....each	Rs.....each
3.	Printing of certificates for award winners and participants in the ready size of 18cm x 26cm including of logo in metallic colours i.e. gold, silver, copper & bronze and text in black or any single colour including using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.	(i)	(ii)
a)	If quantity is 1 to 5	Rs.....each	Rs.....each
b)	If quantity is 6 to 10	Rs.....each	Rs.....each
c)	If quantity is 11 to 20	Rs.....each	Rs.....each
d)	If quantity is 21 to 50	Rs.....each	Rs.....each
e)	If quantity is 51 to 100	Rs.....each	Rs.....each
f)	If quantity is 101 to 200	Rs.....each	Rs.....each
g)	If quantity is above 200	Rs.....each	Rs.....each

4. Printing of certificates as above in the size of 18cm X 26cm in two colours i.e. logo in any colour but not metallic colour using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

5. Printing of Certificate for award winners and participants in the ready size of 23cm X 27.5cm including of logo in metallic colours i.e. gold, silver, copper & bronze and text in black or any other single colour including using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

6. Printing of Certificates as above in the size of 23cm X 27.5cm in two colours i.e. logo in any colour but not metallic using best quality of (i) Imported magno art card 300 GSM (ii) Imported textured white/ Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

7. Charges for addl. Impression/colour

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

8. Painting on A 4 size in 2 colour but not metallic colour using best quality of

(i) Imported magno art card
300 GSM (ii) Imported textured white/
Coloured papers 300 GSM.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

9. Charges for addl. Impression on A 4 size.

	(i)	(ii)
a) If quantity is 1 to 5	Rs.....each	Rs.....each
b) If quantity is 6 to 10	Rs.....each	Rs.....each
c) If quantity is 11 to 20	Rs.....each	Rs.....each
d) If quantity is 21 to 50	Rs.....each	Rs.....each
e) If quantity is 51 to 100	Rs.....each	Rs.....each
f) If quantity is 101 to 200	Rs.....each	Rs.....each
g) If quantity is above 200	Rs.....each	Rs.....each

9(a) Cover folder for Certificates

(I) Size 58.5 cm. W x 37 cm H with 1 fold in centre (width)

Folder flap (pocket of 4" ht. x 11 ¼ W

Printing of logo on cover in 2 colours - 1 metallic colours
1 others

- (i) Imported magno art card 300 gsm
(ii) Imported textured white/coloured papers 300 gsm
(attach sample of paper)

(II)

Size 38.5 cm. W x 28 cm H with 1 fold in centre (width)

Folder flap (pocket) of 4" ht. x 11 ¼ W

Printing of logo on cover in 2 colours. - 1 metallic colours
1 others

- | | | |
|------|---|---------|
| (i) | Imported magno art card | 300 gsm |
| (ii) | Imported textured white/coloured papers
(attach sample of paper) | 300 gsm |

10. Charges for preparing art work based on ITPO Design:

- | | | |
|----|--------------|-------------|
| a) | Bilingual | Rs.....each |
| b) | Only English | Rs.....each |
| c) | Only Hindi | Rs.....each |

11. Supply of placard in the size of 38cm x 28cm
(paper size) using ivory sheet of 300 GSM including
Printing four straight lines in white colour and
Providing three creases as per art work supplied.
The rate includes the cost of paper and printing

Rs.....each

.....5/-

Terms & Conditions:

1. **The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
2. ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reasons what so ever.
3. The printing is required to be done by silk screen process.
4. The execution has to be done as per our specification and design.
5. The ITPO shall provide only the design concept.
6. **The rate shall be valid up to 30th June 2016.**
7. Since it is a prestigious job the quality has to be of high standard. If the certificate is not found up to the mark the same will be rejected straight way.
8. Sample design printed on paper should be enclosed with the quotation form. (Design will be supplied by ITPO).
9. The penalty of 10% will be imposed for poor and unsatisfactory performance and in case of no performance ITPO can get the work done through third party on their cost. However, decision of CMD, ITPO will be final & binding.
10. Tax deducted at source will be deducted as per rules as Govt.
11. VAT as applicable under rules of Govt.

Signature.....
Name.....
Designation.....
Name of the Firm.....
Address.....
.....
Phone No.....

Technical Bid

Pre-qualification criteria

- 1 Average Annual Financial turnover during the last 3 years should be atleast 30% of the estimated cost.(Auditor's balance sheet to be attached.
- 2 Experience having successfully completed similar works Silk Screen Printing on Certificate. (Silk Screen Printing on Certificate should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.
- 3 In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities.

FORM

1. Copy of the Registration Certificate of the VAT/PAN No. / TIN No.(Proof to be attached).....
2. Year of establishment.....
3. Details of equipment facilities available for executing the work.....
4. Name & Address of the partner/proprietor/Director.....
5. Full time man power available on the pay role.....
6. It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

Telephone No.....

TENDER FORM FOR CALIGRAPHY ON CERTIFICATE

I/we hereby quote our rates for calligraphy on certificates:

- | | | |
|----|--|--|
| 1. | Writing names on certificates
in Hindi & English | Rs.....each
certificate in bilingual |
| 2. | Writing names on certificate of
Commodity fairs/miscellaneous
certificates only in Hindi or in
English each | Hindi Rs.....each
English Rs.....each |
| 3. | Writing name on cards
and envelops | Hindi Rs.....each
English Rs.....each |

TERMS & CONDITIONS.

- 1. The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
- 2 ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reasons what so ever.
3. The certificates shall be provided by ITPO.
4. Please use good quality ink for writing names on each certificate.
5. If found unsatisfactory, it will be rejected and no payment will be made.
6. The rate shall be valid up to **30th June, 2016.**
7. The penalty of 10% will be imposed for poor and unsatisfactory performance and in case of non performance ITPO can get the work done through third party on their cost. However, decision of CMD, ITPO will be final & binding.
8. Tax deducted at source will be deducted as per rules as Govt.
9. VAT as applicable under rules of Govt.

Signature.....
Name.....
Designation.....
Name of the Firm.....
Address.....
.....
.....
Tel No.....

Technical Bid

Pre-qualification criteria

1. Average Annual Financial turnover during the last 3 years should be atleast 30% of the estimated cost.(Auditor's balance sheet to be attached.
2. Experience having successfully completed similar works (Calligraphy on Certificate). (Calligraphy on Certificate should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.
3. In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities.

FORM

1. Copy of the Registration Certificate of the VAT/PAN No. / TIN No.(Proof to be attached).....

- 2 Name & Address of the Artist

- 3 It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Address.....

.....

Telephone No.....

TENDER FORM FOR REPAIR/RENOVATION OF STATUES

S.No.	Description of Items	Rates.
1.	Repair, renovation and repainting of Indira Gandhi Statue (Near Shakuntalam Theatre)	Rs._____ each
2.	Repair, renovation and repainting of Ashoka Pillar (Near Eithasik Chowk)	Rs._____ each
3.	Repair, renovation and repainting of Konark Wheel (Hall No. 1.)	Rs._____ each
4.	Repair, renovation and repainting of Jawahar Lal Nehru Statue	Rs._____ each
5.	Repair, renovation and repainting of Mahatma Gandhi Statue (Near Hamsadhwani Theatre)	Rs._____ each
6.	Repair, renovation and repainting of plaster of paris Sanchi Stupa tiles (Hall No.7).	Rs._____ each
7.	Repair, renovation and repainting of horse (Near Nehru Pavilion Lawn)	Rs._____ each
8.	Restoration of mural – (Hall No. 7 Lounge)	Rs._____ each

TERMS & CONDITIONS

1. **The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
2. ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reasons what so ever.
3. The job has to be done as per our satisfaction.
4. The validity of rates shall be **30th June 2016.**
5. The penalty of 10% will be imposed for poor and unsatisfactory performance and in case of non performance ITPO can get the work done through third party on their cost. However, decision of CMD, ITPO will be final & binding.
6. Tax as applicable shall be deducted
7. VAT as applicable.

Signature.....

Name.....

Designation

Name of the Firm.....

Address.....

.....
Tel. No.....

Mobile No.....

Pre-qualification criteria

- i. Average Annual Financial turnover during the last 3 years should be atleast 30% of the estimated cost.(Auditor's balance sheet to be attached.
- ii. Experience having successfully completed similar works Repair/Renovation of Statues. (Repair/Renovation of Statues should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.
- iii. In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities.

FORM

- 1 Copy of the Registration Certificate of the VAT/PAN No. / TIN No.(Proof to be attached).....
2. Year of establishment.....
3. Details of equipment facilities available for executing the work.....
4. Name & Address of the partner/proprietor/Director.....
5. Full time man power available on the pay role.....
6. It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

Telephone No.....

TENDER FORM

**FOR FIXING OF HANGINGS/ BANNERS/ HOARDINGS
INSIDE OUTSIDE PRAGATI MAIDAN.**

S.No		Name of the item	Rates
1.		Fixing of hangings of cloth from the ceiling in different halls with the help of aluminium rods with decorative knobs and necessary nylon thread including removing after the exhibition (Rods & knobs to be provided by the contractor)	
	a.	Hall –6	Rs. Each
	b.	Hall 2,3,4 & 5	Rs. Each
	c.	Hall – 7	Rs. Each
	d.	Hall – 14	Rs. Each
	e.	Hall – 18	Rs. Each
2. A	4'	Fixing of hangings of flex (4 ft./7 ft./10 ft. width) from ceiling in different halls with the help of rods & necessary material including removing after the exhibition (Rods & other material to be provided by the contractor).	Single side/ double side
B	7'		
C	10'		
	a.	Hall - 6	Rs...../ Each
	b.	Hall - 2,3,4&5	Rs. / Each
	c.	Hall - 7	Rs. / Ea ch
	d.	Hall - 14	Rs...../ Each
	e.	Hall - 18	Rs...../ Each
3.		Fixing of hanging on parapet wall(H.18) with the help of necessary brackets and aluminium rods with knobs. (Aluminium rods & wooden knobs) provided by the contractor.	Rs. Each
4.	a.	Fixing of hangings on both side of small poles on road side in Pragati Maidan with necessary iron rods and clamps on top and bottom with necessary nuts and bolts. (Total no. of hangings – 4 per pole) Placing thermocol sheet inside the double side hanging	Rs. Each
	b.	Fixing of hangings on both side of small poles on road side in Pragati Maidan with necessary iron rods and clamps on top and bottom with necessary nuts and bolts. (Total no. of hangings – 4 per pole) without thermocol sheet inside the double side hanging	Rs. Each
5.		Fixing of hanging from any other halls/walls/inauguration site (which are not included in the above items. Upto 5 mtrs. ht Above 5 mtrs. ht.	Rs. Each Rs. Each
6.		Linear Stitching of cloth	Rs. Running ft.
7.		Fixing of banner in various sizes at various places outside/inside Pragati Maidan including cost of nylon rope etc. excluding the cost of banner.	Rs. Each

Terms & Conditions :

1. **The Financial Bid will be opened of only those Agencies who will qualify in the Technical Bid.**
2. ITPO reserves the right to reject all the quotations or award the work to any agency without assigning any reasons what so ever.
3. The rates will be valid up to **30th June 2016.**
4. The penalty of 10% will be imposed for poor and unsatisfactory performance and in case of non performance ITPO can get the work done through third party on their cost.
5. However, decision of CMD, ITPO will be final & binding.
6. Storage of Aluminium rods and knobs will be the responsibility of the contractor.
7. Hangings/Banners/Hoardings will be provided by ITPO.
8. Tax will be deducted as applicable
9. Income Tax at source shall be deducted as per rules.

Signature.....

Name.....

Designation.....

Firm's name

Phone No.....

Technical Bid

Pre-qualification criteria

1. Average Annual Financial turnover during the last 3 years should be at least 30% of the estimated cost.(Auditor's balance sheet to be attached.
2. Experience having successfully completed similar works (Fixing/Removing of Hangings). (Fixing/Removing of Hangings should be 75% of the total works) during last 5 years costing not less than 40% of the estimated cost.
3. In addition to above please intimate the criteria regarding satisfactory performance of work with respect to personnel, establishment, plant equipment and manufacturing facilities.

FORM

1. Copy of the Registration Certificate of the VAT/PAN No. / TIN No.(Proof to be attached).....
2. Year of establishment.....
3. Details of equipment facilities available for executing the work.....
4. Name & Address of the partner/proprietor/Director.....
5. Full time man power available on the pay role.....
6. It is certified that the above particulars given by the firm/press are true and correct and nothing has been concealed there from. In the event it is found to be false appropriate action shall be taken against the press by the ITPO including the forfeiture of security/EMD deposited if any.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

Telephone No.....

India Trade Promotion Organisation
(Technical Division)

M/s.....

Date of Opening.....

Sub: Quotation for photo coverage

(A) Rate for assignment charges for photo coverage with CD or DVD:

- i) Half Day Rs.....
- ii) Full Day Rs.....

(B) Rate for Digital studio/Exhibition photo coverage (Lighting shoot) with DVD:

- i) Half Day Rs.....
- ii) Full Day Rs.....

(C) Rates for digital printing (color) various size:

Size	Ist Copy	Addl. Copy
Stamp size	Rs.....each	Rs.....each
PP Size	Rs.....each	Rs.....each
5"x7"	Rs.....each	Rs.....each
8"x10"	Rs.....each	Rs.....each
8"x12"	Rs.....each	Rs.....each
10"x12"	Rs.....each	Rs.....each
12"x15"	Rs.....each	Rs.....each
16"x20"	Rs.....each	Rs.....each
20"x24"	Rs.....each	Rs.....each

(D) Rates for photo coverage Rs.....each CD
converted to additional CD/DVD Rs.....each DVD

(E) Rate for Digital video coverage with DVC, Title etc. included:

- i) Half Day Rs.....
- ii) Full Day Rs.....

(F) Rate for additional DVD converted to digital video coverage:

Rs.....each (1st copy)
Rs.....each (additional copy)

(G) Rates for Photo album:

- i) 5"x7" size(containing 100 photos) Rs.....each
- ii) 5"x7" size (containing 200 photos) Rs.....each

(H) Rates for Album binding back to back pasting with Album cover in various size with stamping on album cover:

- i) 8"x12" Rs.....
- ii) 10"x12" Rs.....
- iii) 12"x18" Rs.....

Pre qualification criteria:

1. Average Annual Financial turnover during the last three years should be at least 30% of the estimated cost.

2. Experience having successfully completed similar works during last five years costing not less than 40% of the estimated cost.

* Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

OR

* Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

OR

* One similar completed work costing not less than the amount equal to 80% of the estimated cost.

3. Basic requirements:

a) Digital camera Nikon/Canon/Fuji with minimum 12 mega pixel and above.

b) Flash: Nikon: SB-600/800, 900 & 901

OR

Canon: 580 – EX2

c) For Studio work and table top photography – Proline 300 D (Digital light) and 23 nos. lights.

d) For digital video coverage: Sony pd 170,Z-5,Z-7 and 2200 SONY

4. Kindly indicate the equipment available with you:

.....
.....

5. Manpower:

.....
.....

6. Sample photographs to be attached.

7. PAN No./TIN No.

Signature.....

Name.....

Designation.....

Name of the Firm.....

Address.....

.....

Telephone No.....

Terms & Conditions:

1. ITPO has the right to reject any print that is sub-standard.
2. The rates will be valid up to **June 30, 2016**.
3. In emergency the work will be given to any body else if any one from the approved Photographer is not present or unable to do the work within the stipulated time.
4. The prints & video DVD must be deposited in photo lab within one day after the shoot.
5. The bill must be deposited in Photo Lab within a week after completion of event/fair.
6. ITPO reserved the right to reject all the quotations or award the work to any Photographer without assigning any reason what so ever.
7. The work/job is required to be completed on or before date failing which the penalty will be levied @5% for each day of delay.
8. No payment will be made if the work/job is not carried out as per specifications/instruction.
9. Tax deducted at source will be deducted as per rules of the Govt.

Signature.....

Name.....

Name of the Firm.....

Address.....

.....

Telephone No.....

PAN No.....

Note: All the items/rates must be filled. Incomplete quotation will not be accepted.