

INDIA TRADE PROMOTION ORGANISATION
(Stores Division)
Prantik Building, Near Gate No.1
PRAGATI MAIDAN
NEW DELHI-110001.

Telephone No. 23371836, 23378645, FAX # 23371492

ENQUIRY

No. 9/99/CS/ITPO/2013 Vol. III

Date: January 29, 2014

Subject: Procurement of Chapati Making Machines, Dough Making Machines and Geriatric Bed Mattresses

India Trade Promotion Organisation invites sealed quotations for the following items as shown in the table from manufacturers/their distributors/dealers, Govt. Co-operative Stores/Govt. Agencies/MSEs including MSEs owned by SC/ST entrepreneurs. Procurement from the MSEs including MSEs owned by SC/ST entrepreneurs will be made as per guidelines and directions issued by Ministry of Micro, Small and Medium Enterprises, Udyog Bhawan, New Delhi – 110011.

Name of item	Quantity Required	Price range per unit (Rs.)	EMD (Rs.)	Brand name	Per unit rate (Rs.)	Total amount(Rs.)
Chapati Making Machine with capacity of 1000 nos chapatis per hour	2 nos.	Rs. 3.50 lac	Rs. 21,000.00 for serial no. 1 & 2			
Dough Making Machine for (20 KG per cycle)	2 nos	Rs. 0.70 lac				
Geriatric Bed Mattresses	600 nos.	Rs. 2500.00	Rs. 37,500.00 for serial no. 3			

Note: The quantity mentioned above is subject to change.

2. Firms, who fulfill the following criteria should apply:

i) The firm should have at least three years' experience of supplying each of the items in at least three Government Ministries/Departments.

ii) The firm should not have been blacklisted by any Ministry/Department/ of the Government of India or ITPO.

iii) The clause no. 2(i) and 2(ii) related to three years experience and turnover will not be applicable on Govt. Cooperative Stores/Govt. Agencies/MSEs including MSEs owned by SC/ST.

3. Sealed quotations, duly superscribed "Quotation for the above mentioned products " addressed to the undersigned may be sent in sealed cover and be deposited in the Tender Box kept in Stores Division, ITPO, Pragati Maidan, New Delhi - 110001 **latest by Feb. 6, 2014 at 3.00 pm. Quotation received after stipulated date/time shall not be entertained.** The quotations will be opened on the same date at 3.30 pm in Stores Division, ITPO, Pragati Maidan, New Delhi, in the presence of the interested tenderers or their representatives who *may* like to be present.

4. The tender document fee of Rs. 1050.00 (Rs. 1,000 + DVAT) and earnest money, as applicable above, has to be deposited for above items in the form of bank draft drawn in favour of India Trade Promotion Organisation, New Delhi along with the quotation. The earnest money of the unsuccessful bidders/tenderers will be returned after finalization of the

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5.. The following terms and conditions may be kept in view while submitting your bid:

- a) The firm should be in a position to supply the items, as mentioned in the list, on very short notice as and when needed.
- b) The items should be delivered to this Department at Gate No. 1, Stores Division, ITPO, Pragati Maidan, New Delli.
- c) The owner/ firm should be available on his own direct telephone (office as well as residence) and also on mobile phone. The mobile number may also be given. The firm should be able to provide the items on Saturday/Sundays/ Holidays also, as and when required.
- d) No request for escalation of rates would be entertained after approval of the rates.
- e) The items should be of standard make. In case it is noted that the items are not of standard make, it would be open for the India Trade Promotion Organisation to cancel the contract forthwith & forfeit the EMD/Security, as applicable.
- f) The firm must be registered with Delhi VAT Tax Department.
- g) The firm/company should submit duly attested photocopies of documents related to PAN Number, TIN Number, Undertaking in favour of eligibility criteria mentioned in para 2 above.
- h) Incomplete quotations in any manner will not be accepted and are liable to be rejected.

6. *Tenderers may please quote their unconditional rates strictly as per list of items.*

Cuttiing/overwriting, if any, should be countersigned. These rates must be applicable for a period of six months after the issue of formal purchase order by ITPO.

7. *The Firms should have ISO/ISI certificate and should enclose a copy of these certificates.*

8. *The price range quoted above includes all charges, i.e, taxes, transportation, installation etc., however, taxes to be indicated separately.*

9. *The quotation must be accompanied with literature mentioning the specification of the Products and warranty period. The companies who have quoted their rates may be asked to demonstrate their products, without any expenses/conveyance or freight charges.*

10. India Trade Promotion Organisation reserves the right to accept or reject any tender in full or in part without assigning any reason thereof. India Trade Promotion Organization also reserves its right to reject lowest value tender and give preference to MSEs including MSEs owned by SC/ST, as per guidelines and directions issued by Ministry of Micro, Small and Medium Enterprises, Udyog Bhawan, New Delhi – 110011.

Yours faithfully,

(S.K. Goel)

Manager (Stores)

On Behalf of India Trade Promotion Organisation